



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS

Regular Meeting

June 27, 2022

5:00 p.m.

Zoom online meeting

****PLEASE NOTE****: Due to public health orders related to the current COVID-19/Novel Coronavirus outbreak, this meeting will be held virtually using the Zoom online platform. Members of the public may participate by downloading the Zoom app and joining the meeting at <https://us06web.zoom.us/j/86398253828>. Board members will each receive a unique Zoom address an hour before the meeting.

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Larry Laurent, Janis O'Driscoll, Mathilde Rand, Elizabeth Shaw, David Warren

[quorum is five]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

CONSENT AGENDA

4. Approve meeting agenda*

5. Approve Board meeting minutes of May 23, 2022*

6. Approve Board special meeting minutes of June 13, 2022*

7. Accept May 2022 financial reports*

REGULAR AGENDA

8. Authorize purchase of a new Tricaster ~ \$15,000 to facilitate the cable casting of government meetings.*
9. Authorize purchase in the amount of \$27,400 for hardware to complete the dark fiber connection between the County Building and Community Television.*
10. Executive Director's report*
11. Authorize the executive director to move reserve funds into interest-bearing accounts to maximize both returns and FDIC protection.
12. Education Committee report*
13. Board Chair's report
14. Board member / staff requests for specific items to appear on next meeting agenda
15. Announcements
16. Closed session: Discussion of property lease, negotiations
17. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any

item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

*** Material Included in Board Packet**



325 Soquel Avenue
Santa Cruz, CA 95062

EXECUTIVE COMMITTEE

Regular Meeting

June 27, 2022

5:00 p.m.

Zoom online meeting

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Larry Laurent, Janis O'Driscoll, Mathilde Rand, Elizabeth Shaw, David Warren

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Regular Meeting
May 23, 2022
5:00 P.M.
Zoom On-Line Meeting

MINUTES

1. **Roll Call**

Present: Guy Lasnier, Mathilde Rand, Larry Laurent, Keith Gudger, Maitreya Maziarz, Joe Hall, Janice O'Driscoll, David Warren,

Absent: Elizabeth Shaw
[quorum is five]

2. **Oral Communications**

Any person may address the Board during its Oral Communications period. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda and must be within the jurisdiction of the Board.
None

3. **Consideration of Late Additions to the Agenda; additions and deletions to Consent and Regular Agendas.**

None

CONSENT AGENDA

4. **Approve Meeting Agenda**

5. **Approve Minutes***

Board Meeting Minutes of April 25, 2022

6. **Accept the April 2022 Financial Reports ***

Director Hall noted that the balance sheet did not have the correct financial institutions listed. All should be Santa Cruz County Bank. The amounts are correct.

Motion to approve items consent agenda Director Hall, seconded by Chair Gudger.
Approved unanimously

REGULAR AGENDA

7. **Executive Director's report***

Given. Executive director Reed shared videos from the animation class.

8. **Education Committee report***



BOARD OF DIRECTORS
Regular Meeting
May 23, 2022
5:00 P.M.
Zoom On-Line Meeting

325 Soquel Avenue
Santa Cruz, CA 95062

Director Warren reported that the committee is trying to line up people for non profit and education spotlights. Jason Borgen at the County Office of Education will be interviewed. Janet Swann believes Senderos might be a good fit for the podcasters. Director Hall is interested to hear about the changes in education in the past few years. Director Rand stated that she had had a conversation with Watsonville Wetlands Watch and they might be a good candidate for non-profit spotlight. They get people to do hands-on work at wetlands. Also added that a group spoke on radio about students going to school after being released from prison, UCSC has a program.

9. Board Chair's Report

Chair Lasnier acknowledged and thanked Christina Granados for her time on the board. Director Rand also thanked her and that her dedication was apparent and that she was glad Director Granados could contribute. Director Gudger commented that Director Granados had commented that the CTV board was more active than others she had been on.

10. Board member / staff requests for specific items to appear on next meeting

Agenda.

None

11. Announcements

Director Gudger reported that on May 24th there would be training for Ian and that all board members are welcome. Trying to get an animation class for adults at the library. Maybe telling life stories. The Executive Director commented that it is called digital narratives and that maybe we could look at UCSC or Cabrillo for student teachers. Director Gudger reported that NPS for Coastal Watershed Council has been completed. May look outside the county for future NPS as well.

12. Closed session: Discussion of property lease/purchase, negotiations

Board of Directors adjourned to Closed Session

Board of Directors returned to Open Session with no reportable action taken

13. Adjournment

Motion to Adjourn Director Rand, Seconded by Director Maziarz. Approved Unanimously.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Special Meeting
June 13, 2022
5:00 P.M.
Zoom On-Line Meeting

MINUTES

1. **Roll Call**

Present: Guy Lasnier, Larry Laurent, Maitreya Maziarz, Joe Hall, Janice O'Driscoll,
David Warren, Elizabeth Shaw

Absent: Keith Gudger, Mathilde Rand
[quorum is five]

2. **Oral Communications**

Any person may address the Board during its Oral Communications period. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda and must be within the jurisdiction of the Board.
None

3. **Consideration of Late Additions to the Agenda; additions and deletions to Consent and Regular Agendas.**

None

REGULAR AGENDA

4. **Closed session: Discussion of property lease/purchase, negotiations**

Board of Directors adjourned to Closed Session

Board of Director returned to Open Session with no reportable action taken

5. **Adjournment**

Motion to Adjourn Director Hall, Seconded by Director Warren. Approved Unanimously.

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
May

2022

	Annual Budget 2021-22	April 2022	May 2022	May Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	500,000.00	0.00	0.00	375,000.00	75%	125,000.00
4105 · County PEG Fees - Youth Grant	100,000.00	0.00	0.00	75,000.00	75%	25,000.00
TOTAL INCOME	600,000.00	0.00	0.00	450,000.00	75%	150,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	266,785.00	21,496.36	23,435.04	241,294.80	90%	25,490.20
6701 · Facility / Equip. Insurance	11,143.00	1,092.10	1,092.10	12,013.09	108%	(870.09)
7058 · Leasehold Improvements / Capital	20,000.00	0.00	0.00	3,811.50	19%	16,188.50
7300 · Facilities & Equipment Rental	1,000.00	56.37	56.37	599.99	60%	400.01
Total 5100 · Facility	298,928.00	22,644.83	24,583.51	257,719.38	86%	41,208.62
5200 · Equipment						
7215 · Copy Machine Lease	5,000.00	177.62	207.08	2,207.15	44%	2,792.85
7051 · Equipment Repair	5,000.00	83.33	83.33	916.63	18%	4,083.37
7054 · Captioning Equipment Lease	0.00	0.00	0.00	0.00	0%	0.00
7056 · Equipment - Depreciated	106,732.00	0.00	0.00	140,906.80	132%	(34,174.80)
7057 · Equipment - Non Depreciated	26,021.00	86.10	887.14	12,032.80	46%	13,988.20
7060 · Equipment Grant Program	100,000.00	1,540.95	0.00	11,394.32	11%	88,605.68
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	16,500.00	1,097.97	2,361.74	16,345.03	99%	154.97
Total 5200 · Equipment	259,253.00	2,985.97	3,539.29	183,802.73	71%	75,450.27
Capital Maintenance & Repair						
7063 · Building Maintenance	7168.00	628.06	634.33	6,503.02	91%	664.98
7064 · Equipment Maintenance	11033.00	1030.37	1030.37	11,764.90	107%	(731.90)
7065 · Equipment Repair	22958.00	1867.43	1901.63	20,938.67	91%	2,019.33
Total Capital Maintenance & Repair	41159.00	3525.86	3566.33	39,206.59	95%	1,952.41
5300 · Media Licensing						
7059 · Music Library	660.00	55.00	55.00	605.00	92%	55.00
Total 5300 · Media Licensing	660.00	55.00	55.00	605.00	92%	55.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	29,211.66	31,744.13	481,333.70	80%	118,666.30
NET INCOME/LOSS	0.00	(29,211.66)	(31,744.13)	(31,333.70)		

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
May
2022

	Annual Budget 2021-22	April 2022	May 2022	May Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	29,758.00	1,860.00	1,085.00	20,026.25	67%	9,731.75
4103 · City of Capitola Gov. Meetings	8,700.00	1,456.00	1,612.00	10,983.00	126%	(2,283.00)
4104 · SCMTD Meetings	3,256.00	442.00	312.00	3,593.60	110%	(337.60)
4106 · City of Santa Cruz Gov. Mtg.	53,805.00	6,274.50	4,666.50	39,652.50	74%	14,152.50
4108 · SCCRTC Meetings	4,740.00	624.00	1,167.00	6,458.00	136%	(1,718.00)
4109 · SCWD Government Meetings	0.00	0.00	0.00	0.00	0%	0.00
4120 · Facility & Equipment Use	120,000.00	6,528.12	7,783.41	81,828.46	68%	38,171.54
4121 - SLVWD Meetings	9,649.00	312.00	910.00	6,711.00	70%	2,938.00
4123 - Webinar Meetings	0.00	0.00	545.00	2,203.00	0%	(2,203.00)
4122 - PVUSD	0.00	961.00	0.00	8,003.50	0%	(8,003.50)
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	250.00	0.00	5.00	5.00	2%	245.00
4180 · Interest Earned	0.00	110.38	123.67	1,304.08	0%	(1,304.08)
4185 · Misc. Income	300.00	64.00	0.00	413.00	138%	(113.00)
4190 · Gain/ Loss on Sale of Assets	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	6,000.00	525.00	0.00	1,324.84	22%	4,675.16
4250 - Closed Captioning	42,000.00	4,387.50	3,675.00	34,462.50	82%	7,537.50
4260 - Equipment Lease	7,600.00	761.86	761.86	7,763.15	102%	(163.15)
4700 - CA Relief Grant	0.00	0.00	0.00	15,000.00	0%	(15,000.00)
Total 4300 · OPERATING REVENUE	286,058.00	24,306.36	22,646.44	239,731.88	84%	46,326.12
TOTAL INCOME	286,058.00	24,306.36	22,646.44	239,731.88	84%	46,326.12
6000 · OPERATING EXPENSES						
6100 · Advertising	9,000.00	1,609.63	434.80	7,836.53	87%	1,163.47
6300 · Bank Charges	2,500.00	146.55	134.66	1,690.33	68%	809.67
6600 · Dues & Subscriptions	1,500.00	87.95	(629.50)	935.00	62%	565.00
7100 · Office Supplies	1,000.00	0.00	0.00	847.02	85%	152.98
7105 - Production Expenses	500.00	0.00	0.00	198.00	40%	302.00
7200 · Postage/Freight	700.00	0.00	816.04	1,082.75	155%	(382.75)
7205 · Printing	250.00	0.00	0.00	0.00	0%	250.00
7401 · Facility Supplies	2,708.00	423.50	143.39	2,565.23	95%	142.77
7640 · Licenses / Fees / Misc. Taxes	150.00	0.00	0.00	197.83	132%	(47.83)
7700 · Telephone / Telecommunications / Internet	1,920.00	290.46	290.91	2,855.86	149%	(935.86)
Total 6000 - Operating Expenses	20,228.00	2,558.09	1,190.30	18,208.55	90%	2,019.45
6800 · Contracted Services						
6900 · Contract Services-Audit Services	2,153.00	0.00	0.00	1,550.00	72%	603.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	2,000.00	0.00	0.00	613.25	31%	1,386.75
7110 · Contract Services-Legal	2,000.00	0.00	0.00	2,520.00	126%	(520.00)
7910 - Contract Services-Equipment Technicians	0.00	0.00	0.00	0.00	0%	0.00
7920 · Contract Services-Captioning	21,000.00	1,774.50	4,260.00	12,875.75	61%	8,124.25
Total 6800 · Contracted Services	27,153.00	1,774.50	4,260.00	17,559.00	65%	9,594.00
7000 · Staff Development & Fundraising						
7405 · Training / conferences	2,000.00	147.50	147.50	1,577.50	79%	422.50
7800 · Travel / Meals	360.00	0.00	17.21	137.40	38%	222.60
8600 · Special Events Expense	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 7000 · Staff Development & Fundraising	3,360.00	147.50	164.71	1,714.90	51%	1,645.10

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
May
2022

	Annual Budget 2021-22	April 2022	May 2022	May Year to Date	% of Annual Budget	Amount Remaining
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	80,720.00	6,729.33	6,729.33	74,022.63	92%	6,697.37
7530 · Salaries - Coworking Community Coordinator	28,676.00	1,490.57	2,537.34	25,125.26	88%	3,550.74
7535 · Salaries - Accountant	10,712.00	740.38	877.20	9,732.16	91%	979.84
7542 · Salaries - Media Services Coordinator	44,133.00	4,121.47	4,121.47	43,225.87	98%	907.13
7585 · Salaries - Government Technicians	19,614.00	2,141.67	2,234.15	17,046.41	87%	2,567.59
7589 · Salaries - Extra Help Trainers, Technicians	5,780.50	0.00	0.00	726.64	13%	5,053.86
7621 · Payroll Taxes	20,429.50	1,702.68	1,938.18	19,240.79	94%	1,188.71
7635 · Workers Comp	2,052.00	120.25	120.25	1,322.75	64%	729.25
7630 · Health/Dental/Vision	18,200.00	1,641.94	374.40	15,995.79	88%	2,204.21
7632 · Severance/Vacation Payouts	5,000.00	365.82	0.00	365.82	7%	4,634.18
Total 7500 · Operating Salaries & Benefits	235,317.00	19,054.11	18,932.32	206,804.12	88%	28,512.88
TOTAL EXPENSES	286,058.00	23,534.20	24,547.33	244,286.57	85%	41,771.43
NET INCOME/LOSS	0.00	772.16	(1,900.89)	(4,554.69)	-1.9%	

Community Television of Santa Cruz County

Balance Sheet As of May 31, 2022

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
1021 Petty Cash Fund		49.04
1075 Checking - Santa Cruz County Bank		913,983.76
1080 Savings - Santa Cruz County Bank		138,313.42
1081 CDAR x2424		250,049.87
1082 CDAR x4915		250,031.17
1083 ICS Santa Cruz County Bank		250,026.60
Total Bank Accounts		\$1,802,453.86
Accounts Receivable		
1114 Temp A/R		0.00
1115 Accounts Receivable		23,849.77
1116 Grants Receivable		0.00
Total Accounts Receivable		\$23,849.77
Other Current Assets		
1117 A/R - Temp. Restricted		0.00
1125 County Reserve Acct. Restricted		0.00
1200 Prepaid Insurance		
1201 Health		0.00
1202 Accident		300.00
1203 Crime Coverage		0.00
1206 Workers Comp Deposit		148.25
1209 Liability / D&O (SLIP)		0.00
1210 Property Liability (SPIP)		812.06

Community Television of Santa Cruz County

Balance Sheet As of May 31, 2022

	TOTAL
Total 1200 Prepaid Insurance	1,260.31
1260 Prepaid Expenses	27,204.34
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
Repayment	
Health Insurance	0.00
Total Repayment	0.00
Total Other Current Assets	\$33,395.65
Total Current Assets	\$1,859,699.28
Fixed Assets	
1600 Production Equipment	1,158,060.74
1700 Accum Depr-Production Equipment	-1,035,404.60
Total 1600 Production Equipment	122,656.14
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	122,181.80
1720 Accum Depr-Furniture/Equipment	-120,262.14
Total 1620 Office Furniture/Equipment	1,919.66
1625 Leasehold Improvement	207,697.15
1725 Accum Depr-Leasehold Improv.	-155,356.36
Total 1625 Leasehold Improvement	52,340.79
1670 Broadcasting Equipment	28,933.89
Total Fixed Assets	\$205,850.48
TOTAL ASSETS	\$2,065,549.76

Community Television of Santa Cruz County


Balance Sheet As of May 31, 2022

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	1,240.31
Total Accounts Payable	\$1,240.31
Other Current Liabilities	
2110 Sales Tax Payable	15.35
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	11,399.53
2150 PPP Loan	0.00
24000 Payroll Liabilities	1,034.98
CA PIT / SDI	524.13
CA SUI / ETT	-338.06
Federal Taxes (941/944)	2,226.94
Total 24000 Payroll Liabilities	3,447.99
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$14,862.87
Total Current Liabilities	\$16,103.18
Long-Term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	150,000.00
Total Long-Term Liabilities	\$150,000.00
Total Liabilities	\$166,103.18
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3900 Retained Earnings	439,232.59
3905 Retained Earnings - Capital Reserves	1,496,102.38
Net Income	-35,888.39
Total Equity	\$1,899,446.58
TOTAL LIABILITIES AND EQUITY	\$2,065,549.76

EQUITY:

Capital Reserves.	\$1,201,979.73
Capital Reserves - Youth Grant	\$262,788.95
Operating Reserves.	\$337,685.18
Other Assets.	\$ 96,992.72
TOTAL.	\$1,899,446.58

COREMICRO


 **NewTek TriCaster TC1 (2RU)**

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NewTek TriCaster TC1 (2RU)

NewTek TriCaster TC1 (2RU)

SKU# NTK-TC1 MFR# FG-001587-R001



Be the first to review this product

- 2RU Rackmount
- Up to 4K UHD 60p
- 4x 3G/HD/SD-SDI Input
- 16x IP video inputs via NDI
- Skype TX Integration
- Live Chromakeying
- Macros Automation
- Dual-Channel Live Streaming

\$14,995.00

AVAILABILITY: IN STOCK

1

Add to Cart

Details

The **NewTek TriCaster TC1 (2RU)** is today's most comprehensive production system. The NewTek TC1 includes four physical connectors for 3G/HD/SD-SDI inputs and outputs, as well as the ability to support up to 16 IP video inputs through NDI, with key and fill support, and in any combination of compatible sources in resolutions up to 4K UHD at frame rates up to 60fps (2160p 59.94).

The **TriCaster TC1 2RU** is a must-have for modern video production. NewTek is a 16-input, multi-source video workflow with out-of-the-box support for four SDI hardware inputs that gives everything you need to produce more spectacular content, make it available in more places, and reach viewers-whenver and wherever they watch. The TriCaster TC1 2RU Server, USB keyboard, and mouse, as well as alternative control panels and control surfaces

TC1 (2RU) A la Carte Features:

- Switching, streaming, recording in HD, 3G, and 4K UHD 60p
- Native software driven processing for maximum production power and flexibility
- Comprehensive camera coverage and compelling multi-source video mixing, including 16 external inputs and 4 M/Es
- Studio-grade Skype® video calling with multi-channel Skype TX software integration
- Integrated video servers allowing playback, replay, and live editing without any additional hardware
- Multi-channel ISO recording to full-resolution QuickTime® and H.264 files for VOD, post-production, and archive
- Dual-channel live streaming to Facebook Live, Microsoft® Azure®, Periscope, Twitch, YouTube™ Live, and more
- Real-time social media sharing to Facebook, Imgur, LinkedIn, Twitter, Vimeo, YouTube, and more
- Powerful production automation with custom macro commands, sophisticated full-motion compositing, and flexible control options
- Advanced audio mixing with multi-source configuration and control, professional DSPs, and 4 x 4 x 4 channel routing
- Premier creative capabilities, including multi-bus mix effects, animated titles and transitions, advanced chromakeying, spectacular live vi

Send messa...



QUOTE

Municipal Captioning Inc.
214 Muirfield Ridge Dr
Garner, North Carolina 27529
United States

Phone: 6172451744
Toll free: 8888986864
municipalcaptioning.com

BILL TO
CTV Santa Cruz
Becca King Reed

Becca@communitytv.org

Estimate Number: 1576

Estimate Date: June 24, 2022

Expires On: July 24, 2022

Grand Total (USD): \$26,846.05

Items	Quantity	Price	Amount
Fiber transmission hardware package Complete hardware solution for cable fiber installation of 12 total MX/HD-SDi-3G/T or MX/HD-SDi-3G/T (40km CWDM 6 Receiver and 6 Transmitters, Fiber, supports SD-SDI, HD-SDI, 3G SDI, Multistream ASI, 40Km, available in 8 CWDM wavelengths, includes CWDM 3gig SFP) and associated MX-CWDM-8M-LGX and MX-CWDM-8D-LGX and other hardware components needed for relocation of fiber transmission equipment.	1	\$27,402.00	\$27,402.00
AJA HD5DA HD-SDI/SDI serial digital distribution amplifier	3	\$229.00	\$687.00
Miscellaneous Items Cables and Connectors to be constructed or purchased for installation.	1	\$170.00	\$170.00
GOV Discount 5% off of all items as GOV Discount	1	(\$1,412.95)	(\$1,412.95)
Total:			\$26,846.05
Grand Total (USD):			\$26,846.05

6/7/22

Community Television of Santa Cruz County
Executive Director's Report to the Board
Covering May of 2022

1. Administration

Staff

- Our new Community Coordinator for the Coworking Center is doing well.
- We have hired two new technicians for government meetings.
- Victor is been training the new crew members

Revenue

- Revenue in the coworking center is trending up.
- March Revenue was \$5,900, April \$6,800, May revenue was \$7,418.. At this writing the coworking center has earned \$8,500 in June.
- Revenue for Government meetings is also rising
- We are 1.9% over budget but a large part of that is an approved overage.
- We rented a large office on a full-time basis

Paid Services

Completed

- *Government Meeting Services*
 - o CTV covered 20 live government meetings in May and expect at least 25 in June.

2. Facilities & Equipment

Completed

- Aptos High Studio grant equipment is returning in June.

In Progress

- Installation is in progress for our new telecast equipment.
- Comcast has finalized a plan to run the dark fiber we need from the county to our building. And will begin work soon.
- We will need to purchase some equipment for this project.

Upcoming

- A film company would like to shoot at CTV in August
- Another film company wants to rent the studio for 5 days date TBD
- Podcasting grant kits are returning in July

Education Committee Meeting 6/20/22

Attendees: David Warren, [Janet Swann](#), [Keith Gudger](#)

David asked for feedback on the Education Spotlight interview with Jason Borgen. Jason gave so much information and he was a good talker. We also got some nice feedback from COE employees. Jason is working on a media literacy unit.

Janet mentioned that Senderos might be interested in PadCasters. They are trying to get us video from their May event for playback. Janet thinks that there will be 5 mini videos from the big one and the first should be ready soon. They are still interested in Non Profit Spotlight.

The interview with Grinell Smith is delayed. How should we frame it and begin it? E.g., how do you prepare teachers (and students) for the challenges we're facing? His interest areas include climate change and teaching care ethics. How do children and teachers deal with good / bad information? How do we teach of science in the lower grades? If you keep talking about how to do science through the lower grades by middle or high school kids will get it. Dr. Smith is concerned about the social conversations that take place in the classroom. What's the answer to how do you help teachers and students deal with scary subjects like racism? What is data driven education? Sometimes what you have to do to get funding has nothing to do with education. How does data affect what Dr. Smith is doing? The COE has lots of data about health. How does that affect education? Covid brought this to the forefront.

Keith talked about the possibility of an adult animation / life stories class starting in August. He's working with a potential teacher and the library staff to get it scheduled.

Janet will look into a couple of retired educators and administrators who might be interested in being on Education Spotlight.