



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS

Regular Meeting

Feb. 27, 2023

5:30 p.m.

Zoom online meeting

****PLEASE NOTE****: This meeting will be held virtually using the Zoom online platform. Members of the public may participate by downloading the Zoom app and joining the meeting at <https://us06web.zoom.us/j/84049770637>.

Board members will each receive a unique Zoom address an hour before the meeting.

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Janis O'Driscoll, Tom Manheim, Mathilde Rand, Elizabeth Shaw, David Warren

[quorum is five]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

CONSENT AGENDA

4. Approve meeting agenda*

5. Approve Board meeting minutes of Jan. 23, 2022*

6. Accept January 2023 financial reports*

REGULAR AGENDA

7. Executive Director's report*

8. CLOSED SESSION to discuss and provide direction to negotiators Tom Manheim and Becca King Reed regarding payment terms for a sublease for real property located at 325 Soquel Ave., Suite 110, Santa Cruz, California from Eliassen Group, LLC and TAV Enterprises, LLC.
9. APPROVE mid-year budget adjustments
10. Discuss changes in monthly Board meeting logistics, including the end of all-remote meeting accommodations
11. Discuss and accept the Education Committee's report
12. Board Chair's report
13. Board member / staff requests for specific items to appear on next meeting agenda
14. Announcements
15. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

*** Material Included in Board Packet**



325 Soquel Avenue
Santa Cruz, CA 95062

EXECUTIVE COMMITTEE Regular Meeting

Feb. 27, 2023

5:30 p.m.

Zoom online meeting

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Janis O'Driscoll, Tom Manheim, Mathilde Rand, Elizabeth Shaw, David Warren

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS

Regular Meeting

January 23, 2023

5:30 p.m.

Zoom online meeting

MINUTES

1. Roll Call at 5:35 PM
Present: Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Janis O'Driscoll, Tom Manheim, (until #8) Mathilde Rand, David Warren, Elizabeth Shaw (after #7).
Staff: Executive Director Becca Reed
[quorum is five]
2. Oral Communications Any person may address the Board during its oral communications period.
None.
3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.
None.

CONSENT AGENDA

4. Approve meeting agenda
5. Approve Board meeting minutes of Nov. 28, 2022
6. Accept November, December 2022 financial reports

Moved acceptance: Director Maziarz with corrections. Director Hall seconded.
Approved unanimously.

REGULAR AGENDA

7. Executive Director's report
E.D. Reed reported that we were down in revenue in December, but our revenue for the fiscal year is at 50% and expenses at 48% of budget. CTV has a production of Artists of the Year coming soon. Comcast says they will finish the fiber installation at the end of January. CTV should do the final shift to the new equipment by the middle of February. The new broadcast server will give CTV a much better look.

E.D. Reed and Director Manheim are working on a lease for the rest of the building. They also met with the County about taking over the building lease.

Watsonville High's equipment is coming in soon. The COE is getting a second batch of 25 PadCasters. CTV will be hosting training for the COE this month and February and March. Director Maziarz noticed that CTV hasn't used the advertising budget this year. E.D. Reed said that CTV is using Craigslist for advertising. She is interviewing for an advertising service next week.

8. Review mid-year budget adjustments

E.D. Reed reported that CTV is approved for the tax credit. She then went over the details of the revised budget. Income and expenses are increased by \$20,000.

9. ACTION: Approve resolution to establish a Schwab account to help maximize cash management.

E.D. Reed presented the Treasury Bill plan to increase CTV income.

Director Hall reported that the Finance Committee looked into the details and recommended the plan. Director Maziarz asked about the costs. Director Hall thought the cost is about 1/10 of 1 percent. Director Maziarz asked about limits for the total amount invested and the types of investments. E.D. Reed replied that this is the money that was in CDARs.

Director Hall moved approval of the resolution to create a Schwab account for this purpose. Seconded by Director Warren.

Motion passed unanimously.

10. Accept and discuss Education Committee report

Director Warren looked into what other Community stations were doing around the country. Using Chat GPT he created a list of goals for the year. He asked for board comments. Chair Lasnier thought this was a very good list. Director Gudger asked about the idea of creating a mentorship program. Chair Lasnier suggested starting a list of experts in our area and then finding out if they would be interested in helping out. Director Shaw suggested contacting Your Future is Your Business. They do a lot with the COE about internships. She said she could connect CTV with the executive director. Director Hall suggested we might want to hire a part time person to help with the list. He suggested the Finance Committee look into some way to fund this. Director Gudger mentioned that training for podcasting might be a possible video for CTV. Director Maziarz suggested that a lot of equipment needs hands-on practice. He also mentioned that there's a lot of training videos on the web already. Director Gudger will see about a volunteer to put curated video links of training for the equipment we have on to the website. Director Warren suggests that AI is spawning a lot of ideas for education. Some school systems are banning AI but others are looking into it.

11. Board Chair's report

Chair Lasnier thanked the board for coming to our first meeting in 2023. Future meetings may be different based on the Governor's requirements.

12. Board member / staff requests for specific items to appear on next meeting agenda

Chair Lasnier mentioned that budget adjustments will be on the next agenda.

13. Announcements

Director Gudger mentioned the one day Animation class and showed the video.

14. Adjournment

Director Rand moved adjournment. Adjourned at 6:32 PM.

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
December
2022

	Amended Budget 2022-23	December 2022	January 2022	January Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	500,000.00	100,000.00	0.00	250,000.00	50%	250,000.00
4105 · County PEG Fees - Youth Grant	100,000.00	50,000.00	0.00	50,000.00	50%	50,000.00
TOTAL INCOME	600,000.00	150,000.00	0.00	300,000.00	50%	300,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	290,396.00	20,983.25	21,212.88	149,478.67	51%	140,917.33
6701 · Facility / Equip. Insurance	13,105.00	996.18	1,082.18	7,489.26	57%	5,615.74
7058 · Leasehold Improvements / Capital	12,196.00	0.00	0.00	0.00	0%	12,196.00
7300 · Facilities & Equipment Rental	1,000.00	61.39	61.39	409.65	41%	590.35
Total 5100 · Facility	316,697.00	22,040.82	22,356.45	157,377.58	50%	159,319.42
5200 · Equipment						
7215 · Copy Machine Lease	2,480.00	628.90	451.12	2,562.16	103%	(82.16)
7051 · Equipment Repair	4,564.00	0.00	0.00	250.11	5%	4,313.89
7056 · Equipment - Depreciated	90,928.00	0.00	9,594.27	80,717.10	89%	10,210.90
7057 · Equipment - Non Depreciated	24,306.00	450.07	4,351.70	20,545.11	85%	3,760.89
7060 · Equipment Grant Program	100,000.00	0.00	0.00	47,137.74	47%	52,862.26
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	17,250.00	1,503.62	2,261.18	9,899.83	57%	7,350.17
7700 · Telephone / Telecommunications / Internet	0.00	863.19	863.19	6,042.33		(6,042.33)
Total 5200 · Equipment	239,528.00	3,445.78	17,521.46	167,154.38	70%	72,373.62
Capital Maintenance & Repair						
7063 · Building Maintenance	7383.00	618.87	631.77	4,128.40	56%	3,254.60
7064 · Equipment Maintenance	12694.00	1030.37	1030.37	7,212.59	57%	5,481.41
7065 · Equipment Repair	23038.00	1855.39	1890.89	13,211.87	57%	9,826.13
Total Capital Maintenance & Repair	43115.00	3504.63	3553.03	24,552.86	57%	18,562.14
5300 · Media Licensing						
7059 · Music Library	660.00	55.00	0.00	330.00	50%	330.00
Total 5300 · Media Licensing	660.00	55.00	0.00	330.00	50%	330.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	29,046.23	43,430.94	349,414.82	58%	250,585.18
NET INCOME/LOSS	0.00	120,953.77	(43,430.94)	(49,414.82)		

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2023

	Amended Budget 2022-23	December 2022	January 2023	January Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	23,732.00	1,179.75	581.25	6,408.50	27%	17,323.50
4103 · City of Capitola Gov. Meetings	10,314.00	1,017.00	621.50	6,859.50	67%	3,454.50
4104 · SCMTD Meetings	3,440.00	226.00	282.50	2,330.15	68%	1,109.85
4106 · City of Santa Cruz Gov. Mtg.	35,238.00	3,254.00	2,091.75	28,271.25	80%	6,966.75
4108 · SCCRTC Meetings	5,058.00	423.75	565.00	3,802.75	75%	1,255.25
4120 · Facility & Equipment Use	105,750.00	7,547.00	10,840.27	67,554.03	64%	38,195.97
4121 · SLVWD Meetings	7,859.00	339.00	957.25	4,441.25	57%	3,417.75
4122 · PVUSD	12,072.00	508.50	872.50	5,651.50	0%	6,420.50
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	3,645.00	0.00	0.00	1,577.41	43%	2,067.59
4180 · Interest Earned	0.00	580.83	649.60	4,499.95	0%	(4,499.95)
4185 · Misc. Income	30,840.00	64.00	668.00	796.00	3%	30,044.00
4190 · Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	4,000.00	0.00	1,500.00	4,250.00	106%	(250.00)
4250 · Closed Captioning	34,920.00	2,175.00	975.00	13,837.50	40%	21,082.50
4260 · Equipment Lease	8,600.00	567.42	567.42	4,555.26	53%	4,044.74
4700 · CA Relief Grant	0.00	0.00	0.00	0.00	0%	0.00
CTV Reserves	0.00	0.00	0.00	0.00	0%	0.00
Total 4300 · OPERATING REVENUE	285,468.00	17,882.25	21,172.04	154,835.05	54%	130,632.95
TOTAL INCOME	285,468.00	17,882.25	21,172.04	154,835.05	54%	130,632.95
6000 · OPERATING EXPENSES						
6100 · Advertising	8,000.00	25.00	25.00	179.24	2%	7,820.76
6300 · Bank Charges	2,000.00	173.62	154.56	1,581.92	79%	418.08
6350 · Interest Expense - EIDL	0.00	648.00	648.00	1,296.00	0%	(1,296.00)
6600 · Dues & Subscriptions	1,000.00	0.00	151.51	557.48	56%	442.52
7100 · Office Supplies	800.00	6.16	98.27	104.43	13%	695.57
7105 · Production Expenses	200.00	0.00	0.00	0.00	0%	200.00
7200 · Postage/Freight	500.00	493.36	10.85	617.00	123%	(117.00)
7205 · Printing	100.00	0.00	18.51	18.51	19%	81.49
7401 · Facility Supplies	2,000.00	49.65	36.45	515.88	26%	1,484.12
7640 · Licenses/Fees/Misc. Taxes	100.00	17.00	0.00	17.00	17%	83.00
7700 · Telephone/Telecommunications/Internet	2,920.00	290.92	298.97	2,049.23	70%	870.77
Total 6000 - Operating Expenses	17,620.00	1,703.71	1,442.12	6,936.69	39%	10,683.31
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	0.00	0.00	0.00	0%	1,500.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	3,500.00	0.00	0.00	0.00	0%	3,500.00
7110 · Contract Services-Legal	2,000.00	0.00	0.00	1,470.00	74%	530.00
7910 · Contract Services-Equipment Technicians	2,520.00	0.00	0.00	0.00	0%	2,520.00
7920 · Contract Services-Captioning	12,000.00	1,385.76	894.86	10,361.23	86%	1,638.77
Total 6800 · Contracted Services	21,520.00	1,385.76	894.86	11,831.23	55%	9,688.77
7000 · Staff Development & Fundraising						
7405 · Training/conferences	1,500.00	0.00	0.00	0.00	0%	1,500.00
7800 · Travel/Meals	100.00	11.75	0.00	33.63	34%	66.37
8600 · Special Events Expense	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 7000 · Staff Development & Fundraising	2,600.00	11.75	0.00	33.63	1%	2,566.37

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2023

	Amended Budget 2022-23	December 2022	January 2023	January Year to Date	% of Annual Budget	Amount Remaining
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	80,720.00	6,729.33	6,729.33	47,105.31	58%	33,614.69
7530 · Salaries - Coworking Community Coordinator	29,535.00	2,475.47	2,527.08	16,513.59	56%	13,021.41
7535 · Salaries - Accountant	11,032.00	692.24	834.22	5,742.18	52%	5,289.82
7542 · Salaries - Media Services Coordinator	50,778.00	4,121.47	4,121.47	28,850.29	57%	21,927.71
7585 · Salaries - Government Technicians	20,000.00	1,631.71	1,132.19	10,716.37	54%	9,283.63
7589 · Salaries - Extra Help Trainers, Technicians	2,000.00	48.40	0.00	994.33	50%	1,005.67
7621 · Payroll Taxes	24,429.00	1,563.69	2,372.34	12,133.42	50%	12,295.58
7635 · Workers Comp	2,034.00	125.40	125.40	877.80	43%	1,156.20
7630 · Health/Dental/Vision	18,200.00	1,512.09	1,498.59	8,781.50	48%	9,418.50
7632 · Severance/Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	243,728.00	18,899.80	19,340.62	131,714.79	54%	112,013.21
TOTAL EXPENSES	285,468.00	22,001.02	21,677.60	150,516.34	53%	134,951.66
NET INCOME/LOSS	0.00	(4,118.77)	(505.56)	4,318.71	2.8%	

Community Television of Santa Cruz County

Balance Sheet

As of January 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	709.08
1075 Checking - Santa Cruz County Bank	474,902.76
1080 Savings - Santa Cruz County Bank	639,644.06
1081 CDAR 1025929272	251,519.73
1082 CDAR 1025929809	251,500.92
1083 ICS Santa Cruz County Bank	250,026.60
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
Total Bank Accounts	\$1,868,303.15
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	20,217.33
1116 Grants Receivable	0.00
Total Accounts Receivable	\$20,217.33
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	125.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	648.95
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	5,116.89
Total 1200 Prepaid Insurance	5,890.84
1260 Prepaid Expenses	26,314.15
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
Repayment	
Health Insurance	0.00
Total Repayment	0.00
Total Other Current Assets	\$37,135.99
Total Current Assets	\$1,925,656.47
Fixed Assets	
1600 Production Equipment	1,158,060.74
1700 Accum Depr-Production Equipment	-1,035,404.60
Total 1600 Production Equipment	122,656.14

Community Television of Santa Cruz County

Balance Sheet

As of January 31, 2023

	TOTAL
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	122,181.80
1720 Accum Depr-Furniture/Equipment	-120,262.14
Total 1620 Office Furniture/Equipment	1,919.66
1625 Leasehold Improvement	207,697.15
1725 Accum Depr-Leasehold Improv.	-155,356.36
Total 1625 Leasehold Improvement	52,340.79
1670 Broadcasting Equipment	28,933.89
Total Fixed Assets	\$205,850.48
TOTAL ASSETS	\$2,131,506.95
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	1,226.00
Total Accounts Payable	\$1,226.00
Credit Cards	
2120 American Express	5,246.78
Total Credit Cards	\$5,246.78
Other Current Liabilities	
2110 Sales Tax Payable	-133.14
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	10,583.72
2150 PPP Loan	0.00
24000 Payroll Liabilities	1,034.98
CA PIT / SDI	473.31
CA SUI / ETT	-4.64
Federal Taxes (941/944)	2,382.16
Total 24000 Payroll Liabilities	3,885.81
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$14,336.39
Total Current Liabilities	\$20,809.17
Long-Term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	150,000.00
Total Long-Term Liabilities	\$150,000.00
Total Liabilities	\$170,809.17

Community Television of Santa Cruz County

Balance Sheet

As of January 31, 2023

	TOTAL
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3900 Retained Earnings	446,598.13
3905 Retained Earnings - Capital Reserves	1,559,195.76
Net Income	-45,096.11
Total Equity	\$1,960,697.78
TOTAL LIABILITIES AND EQUITY	\$2,131,506.95

2/27/23

Community Television of Santa Cruz County

Executive Director's Report to the Board

Covering January 2023

1. Administration

Revenue

- In January the coworking center exceeded its revenue goal of \$8,813 earning \$ 10,354. This is double last January's \$4,900.
- Overall, the coworking center is \$5,000 ahead of its projected revenue goal for this point in time.
- Production services, led by Victor Herrmann, has also exceeded its goal and has another project coming up in May.

Paid Services

Completed

- *Government Meeting Services*
 - CTV covered 12 government meetings January

Upcoming

- 2023 Artist of the Year event in May

2. Facilities & Equipment

CTV Rebuild

- Comcast finished the installation of dark fiber to CTV's building. They are working on the connection between CTV and the county building.
- CTV will finish the project to move our telecasting equipment from the county building to our own building soon.

Transitioning our Satellite Lease to Santa Cruz County

- Last month I reported that the county expected to have a lease ready for our building including the additional suite of offices we'd like to acquire by February. Responding to the destructive January storms rightly took precedence and the lease was not completed.
- Eliassen, the lessor of the additional office space, required that CTV sign a lease in February. Director Manheim worked with Eliassen, their attorney and our attorney to quickly turn around

a lease that works for all and to extend the signing deadline to March 1st.

- I'd like to recognize Tom for sharing his expertise and time with CTV, at the drop of a hat, in order to shepherd this process to a good and timely end.

CTV Equipment

Youth/Equipment Grant

- Watsonville High School
 - We have distributed the granted equipment to Watsonville High School.
 - The students will be covering Santa Cruz County high school sports, and local events at the Mello Center. Those productions will be telecast on CTV.

3. Outreach

County Office of Education

- We issued 25 additional Padcaster kits to the COE.
- In addition to creating content for CTV, they will be demonstrating the Padcaster kits at the STEAM EXPO in order to promote the Padcaster grant to teachers and students around the county.

Community Television of Santa Cruz County
Fiscal Year 22/23
Version: Proposed Amended Budget

Approved Budget
FY 2022/2023
Annual

Proposed
Amendments
FY 2022/2023

Notes

	Account	Total	Total	
TOTAL OPERATING REVENUE	4300			
County Board of Supervisors Meetings	4101	26,732.00	23,732.00	Lowered re: County paid for July in June. July 2/23 revenue went into FY 21/22.
City of Capitola Government Meetings	4103	10,314.00	10,314.00	
SCMTD Meetings	4104	3,440.00	3,440.00	
City of Santa Cruz Government Meetings	4106	35,238.00	35,238.00	
SCCRTC Meetings	4108	5,058.00	5,058.00	
SCWD Meetings	4109	0.00	0.00	
Facility & Equipment Use	4120	105,750.00	105,750.00	
SLVWD meetings	4121	7,859.00	7,859.00	
PVUSD	4122	12,072.00	12,072.00	
Classes	4130	0.00	0.00	
Donations	4165	3,645.00	3,645.00	
Misc. Income/Interest Income	4185	840.00	30,840.00	\$12K Treasury Bills, \$18K Tax refund, \$840 CD Interest
Production Services	4200	4,000.00	4,000.00	
Closed Captioning	4250	36,900.00	34,920.00	Lower re: County paid for July in June. July 2/23 revenue went into FY 21/22.
Equipment Lease	4260	8,600.00	8,600.00	
CTV Reserves/		5,000.00	0.00	Removed
Total Operating Revenue		265,448.00	285,468.00	
TOTAL REVENUE	4300	265,448.00	285,468.00	
OPERATING EXPENSES	6000			
PEG Access Services & Supplies	6500			
Advertising	6100	8,000.00	8,000.00	
Bank Charges / Credit Card fees	6300	2,000.00	2,000.00	

Dues & Subscriptions	6600	1,000.00	1,000.00	
Office Supplies	7100	800.00	800.00	
Production Expense	7105	200.00	200.00	
Postage/Freight	7200	500.00	500.00	
Printing	7205	100.00	100.00	
Facility Supplies	7401	2,000.00	2,000.00	
Licenses/Fees/Misc. Taxes	7640	100.00	100.00	
Telephone/Telecommunications/ internet	7700	2,920.00	2,920.00	
Total PEG Access Services & Supplies	6500	17,620.00	17,620.00	
Contract Services	6800			
Audit Services	6900	1,500.00	1,500.00	
Contract Services - Production Support	7001	0.00	0.00	
Contract Services - CMAP Services	7007	0.00	0.00	
Contract Services - Consulting	7010	1,000.00	3,500.00	Increased LPTV Study
Contract Services - Legal Fees	7110	1,000.00	2,000.00	Increased
Contract Services - Equipment Technicians	7910	0.00	2,520.00	Increased
Contract sevicees - Captioning	7920	8,000.00	12,000.00	Increased
Total Contract Services	6800	11,500.00	21,520.00	
Staff Development & Fundraisng Expenses	7000			
Training & Conferences	7405	500.00	1,500.00	Increased
Travel & Meals	7800	100.00	100.00	
Special Events Expenses	8600	500.00	1,000.00	Increased
Total Staff Dev.	7000	1,100.00	2,600.00	
Operating Salaries/Benefits	7500			
Executive Director		80,720.00	80,720.00	
Coworking Community Coordinator	7530	29,535.00	29,535.00	
Accountant	7535	11,032.00	11,032.00	
Media Services Coordinator	7542	50,778.00	50,778.00	
Government Technicians	7585	16,000.00	20,000.00	Increased: Victor needs support +10 hrs a week.
Production Expense Extra Help, Technicians, bonuses & incentives	7589	1,500.00	2,000.00	Increased:Victor needs support. + 20%

Total Operating Salaries	7500	189,565.00	194,065.00	
Payroll Taxes	7621	20,429.00	24,429.00	Increased to match increases in work hours
Worker's Comp	7635	2,034.00	2,034.00	
Health/Dental Benefits	7630	18,200.00	18,200.00	
Vacation Payouts	7632	5,000.00	5,000.00	
Total Benefits & Taxes	7500	45,663.00	49,663.00	
TOTAL OPERATING EXPENSES	6000	265,448.00	285,468.00	
TOTAL EXPENSES		\$265,448.00	\$285,468.00	
TOTAL BUDGET		\$0.00	\$0.00	