



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS

Regular Meeting

June 23, 2025

5:30 p.m.

Hybrid In-Person/Zoom Online Meeting

****PLEASE NOTE****: The meeting will be held at the offices of Community Television of Santa Cruz County. Members of the public may attend in person or at <https://us06web.zoom.us/j/89036454269>

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibara, Tom Manheim, Janis O'Driscoll, Mathilde Rand

[quorum is five]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

CONSENT AGENDA

4. Approve meeting agenda*

5. Approve Board meeting minutes of April 28, 2025*

6. Approve Board special meeting minutes of May 1, 2025*

7. Accept April and May 2025 financial reports as recommended by the Finance Committee*

REGULAR AGENDA

8. Executive Director's report
9. Report from the Finance Committee re: approval of 2023-2024 tax return
10. Review current year budget at close to year end
11. Board member / staff requests for specific items to appear on next meeting agenda
12. Announcements
13. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

*** Material Included in Board Packet**



325 Soquel Avenue
Santa Cruz, CA 95062

EXECUTIVE COMMITTEE Regular Meeting

**June 23, 2025
5:30 p.m.**

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibarra, Janis O'Driscoll, Mathilde Rand, Tom Manheim

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Special Meeting
May 1, 2025
5:30 P.M.

MINUTES

1. Roll Call at 5:32 PM
Present: Keith Gudger, Maitreya Maziarz, Janis O'Driscoll, Tom Manheim, Nick Ibarra
By Zoom: Mathilde Rand
[quorum is five]
Absent: Guy Lasnier, Joe Hall
Staff: Becca Reed
2. Oral Communications. Any person may address the Board during its oral communications period.
None
3. Consideration of late additions to the agenda, additions and deletions to the consent and regular agendas.
None.

REGULAR AGENDA

4. 4. Approve new lease for property at 325 Soquel Avenue between TAV Enterprises, LLC. and Community Television of Santa Cruz County.

M/S Manheim / Ibarra. Motion passed unanimously on roll call vote.

5. Board member /staff requests for specific items to appear on next meeting agenda

None.

6. Announcements

None.

7. Adjournment

Director Rand moved adjournment. Adjourned at 5:35 PM.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Regular Meeting
April 28, 2025
5:30 P.M.

MINUTES

1. Roll Call at 6:20 PM
Present: Keith Gudger, Maitreya Maziarz, Janis O'Driscoll, Tom Manheim, Joe Hall
By Zoom: Mathilde Rand
[quorum is five]
Absent: David Warren, Guy Lasnier
Staff: Becca Reed
Guest: Nick Ibarra, who became a board member after item 7.
2. Oral Communications. Any person may address the Board during its oral communications period.
None
3. Consideration of late additions to the agenda, additions and deletions to the consent and regular agendas.
None.

CONSENT AGENDA

4. Approve meeting agenda.
5. Approve Board meeting minutes of March 24, 2025
6. Accept March 2025 financial reports as recommended by the Finance Committee

M/S Manheim / Hall. Passed unanimously.

REGULAR AGENDA

7. Approve nomination of Nick Ibarra as executive board member representing the County Office of Education

M/S Gudger / Manheim. Passed unanimously

8. Executive Director's report

Executive Director Reed reviewed her written report.

9. Budget review:

- a. Review current year budget at close of third quarter;
- b. Annual review of salaries/wages—adopt salary schedule;
- c. Presentation of next fiscal year budget by E.D. and Finance Committee;
- d. Adopt work plan and budget

Executive Director Reed explained the budget. Director Maziarz asked about the facility's lease expense.

10. Report on Strategic Plan Development Progress

Director Gudger explained that the subcommittee had met. Research is starting and documents are being stored and indexed. The next meeting is next week.

11. ACTION: Review and accept bid for studio and workspace building air conditioning system replacement, and authorize the Executive Director to advance \$25,000 to TAV Enterprises to facilitate the contract.

M/S O'Driscoll / Ibarra. Passed unanimously on roll call vote.

12. Closed session: Real Property Negotiations

Public meeting adjourned at 6:57 PM.

Reported out at 7:12 that no action was taken after discussing the terms of the new lease.

Public meeting commenced again.

13. Board member /staff requests for specific items to appear on next meeting agenda

None.

14. Announcements

Director Gudger announced that Director Warren has resigned.

15. Adjournment

Director Rand moved adjournment. Adjourned at 7:14 PM.

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
April
2025

	Approved Budget 2024-25	March 2025	April 2025	April Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	14,093.00	2,930.00	2,872.00	20,439.00	145%	(6,346.00)
4103 · City of Capitola Gov. Meetings	10,750.00	1,067.50	1,636.00	15,296.50	142%	(4,546.50)
4104 · SCMTD Meetings	3,432.00	635.00	366.00	3,220.00	94%	212.00
4106 · City of Santa Cruz Gov. Mtg.	24,644.00	1,800.00	2,080.00	17,583.75	71%	7,060.25
4108 · SCCRTC Meetings	3,917.00	635.00	726.50	4,858.25	124%	(941.25)
4109 · SCWD Meetings	7,822.00	1,014.00	429.00	4,836.00	62%	2,986.00
4120 · Facility & Equipment Use	130,230.00	9,935.96	7,785.60	92,218.12	71%	38,011.88
4121 · SLVWD Meetings	9,226.00	909.50	1,062.00	10,935.75	119%	(1,709.75)
4122 · PVUSD	14,084.00	2,140.00	3,068.25	18,713.35	133%	(4,629.35)
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	675.00	0.00	0.00	0.00	0%	675.00
4180 · Interest Earned	12,917.00	804.75	782.35	8,640.84	67%	4,276.16
4185 · Misc. Income	45,000.00	8,330.41	539.94	36,726.86	82%	8,273.14
4190 · Gain/Loss on Sale of Assets	0.00	0.00	215.58	1,495.61	0%	(1,495.61)
4196 - Unrealized Gain/(Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	0.00	780.00	780.00	26%	2,220.00
4250 - Closed Captioning	21,394.00	2,325.00	2,887.50	21,412.50	100%	(18.50)
4260 - Equipment Lease	9,450.00	491.24	491.24	4,912.40	52%	4,537.60
Total 4300 · OPERATING REVENUE	310,634.00	33,018.36	25,721.96	262,068.93	84%	48,565.07
TOTAL INCOME	310,634.00	33,018.36	25,721.96	262,068.93	84%	48,565.07
6000 · OPERATING EXPENSES						
6100 · Advertising	7,705.00	327.20	20.00	1,302.96	17%	6,402.04
6300 · Bank Charges	3,267.00	307.07	258.38	2,905.26	89%	361.74
6350 · Interest Expense	200.00	0.00	0.00	0.00	0%	200.00
6600 · Dues & Subscriptions	1,172.00	152.55	84.32	1,057.63	90%	114.37
7100 · Office Supplies	1,400.00	51.46	31.32	621.15	44%	778.85
7105 - Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	600.00	0.00	0.00	432.66	72%	167.34
7205 · Printing	100.00	0.00	0.00	0.00	0%	100.00
7401 · Facility Supplies	3,824.00	244.88	178.03	3,879.15	101%	(55.15)
7640 · Licenses/Fees/Misc. Taxes	100.00	18.00	0.00	45.84	46%	54.16
7700 · Telephone/Telecommunications/Internet	4,073.00	238.00	439.41	3,539.48	87%	533.52
Total 6000 - Operating Expenses	22,541.00	1,339.16	1,011.46	13,784.13	61%	8,756.87
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	0.00	0.00	375.00	25%	1,125.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	0.00	0.00	0.00	0%	958.98
7110 · Contract Services-Legal	3,500.00	0.00	385.00	1,770.00	51%	1,730.00
7910 - Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,228.00	379.06	1,035.06	8,107.82	88%	1,120.18
Total 6800 · Contracted Services	16,186.98	379.06	1,420.06	10,252.82	63%	5,934.16

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
April
2025

	Approved Budget 2024-25	March 2025	April 2025	April Year to Date	% of Annual Budget	Amount Remaining
7000 · Staff Development & Fundraising						
7405 · Training / conferences	1,000.00	0.00	0.00	0.00	0%	1,000.00
7800 · Travel / Meals	500.00	0.00	0.00	544.44	109%	(44.44)
8600 · Special Events Expense	500.00	0.00	0.00	141.71	28%	358.29
Total 7000 · Staff Development & Fundraising	2,000.00	0.00	0.00	686.15	34%	1,313.85
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	75,739.40	80%	18,784.60
7530 · Salaries - Coworking Community Coordinator	30,716.00	2,758.06	2,606.86	27,778.99	90%	2,937.01
7535 · Salaries - Accountant	11,473.00	913.38	1,068.72	7,932.02	69%	3,540.98
7542 · Salaries - Media Services Coordinator	56,247.00	4,761.66	4,761.66	47,433.40	84%	8,813.60
7585 · Salaries - Government Technicians	20,800.00	2,317.50	2,682.33	20,145.72	97%	654.28
7589 · Salaries - Extra Help Trainers, Technicians	583.02	0.00	633.47	2,116.32	363%	(1,533.30)
7621 · Payroll Taxes	26,676.00	2,442.73	1,956.81	18,576.71	70%	8,099.29
7635 · Workers Comp	2,304.00	170.75	170.75	1,801.50	78%	502.50
7630 · Health / Dental / Vision	21,583.00	1,786.47	1,641.87	17,960.30	83%	3,622.70
7632 · Severance / Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	269,906.02	22,724.49	23,096.41	219,484.36	81%	50,421.66
TOTAL EXPENSES	310,634.00	24,442.71	25,527.93	244,207.46	79%	66,426.54
NET INCOME/LOSS	0.00	8,575.65	194.03	17,861.47	6.8%	

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
April
2025

	Approved Budget 2024-25	March 2025	April 2025	April Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	600,000.00	150,000.00	0.00	450,000.00	75%	150,000.00
TOTAL INCOME	600,000.00	150,000.00	0.00	450,000.00	75%	150,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	337,818.00	31,495.18	49,830.73	320,294.16	95%	17,523.84
6701 · Facility/Equip. Insurance	16,615.00	1,142.97	1,142.97	11,762.53	71%	4,852.47
7058 · Leasehold Improvements/ Capital	10,000.00	0.00	0.00	4,216.43	42%	5,783.57
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 5100 · Facility	365,433.00	32,638.15	50,973.70	336,273.12	92%	29,159.88
5200 · Equipment						
7215 · Copy Machine Lease	3,936.00	310.04	310.04	2,973.73	76%	962.27
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	34,564.00	0.00	0.00	5,750.00	17%	28,814.00
7057 · Equipment - Non Depreciated	9,533.00	0.00	756.66	4,185.46	44%	5,347.54
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	1,330.70	1,132.70	12,873.41	86%	2,126.59
7640 · Licenses/Fees/Misc. Taxes	0.00	0.00	0.00	14,286.94	0%	(14,286.94)
7700 · Telephone/ Telecommunications/ Internet	24,000.00	1,968.85	1,968.85	17,867.32	74%	6,132.68
Total 5200 · Equipment	188,033.00	3,609.59	4,168.25	57,936.86	31%	130,096.14
Capital Maintenance & Repair						
7063 · Building Maintenance	7063.00	671.31	651.71	6,944.76	98%	118.24
7064 · Equipment Maintenance	13202.00	1190.42	1190.42	11,858.40	90%	1,343.60
7065 · Equipment Repair	25609.00	2129.42	2160.86	20,917.82	82%	4,691.18
Total Capital Maintenance & Repair	45874.00	3991.15	4002.99	39,720.98	87%	6,153.02
5300 · Media Licensing						
7059 · Music Library	660.00	0.00	0.00	330.00	50%	330.00
Total 5300 · Media Licensing	660.00	0.00	0.00	330.00	50%	330.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	40,238.89	59,144.94	434,260.96	72%	165,739.04
	0.00	109,761.11	(59,144.94)	15,739.04		

Community Television of Santa Cruz County

Balance Sheet As of April 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	303.88
1070 Bank of America	250,552.74
1075 Checking - Santa Cruz County Bank	22,320.12
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	266,968.60
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,441,961.88
PayPal Bank	0.00
Total Bank Accounts	\$1,982,107.22
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	33,287.74
1116 Grants Receivable	0.00
Total Accounts Receivable	\$33,287.74
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	50.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	362.50
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	3,504.63
Total 1200 Prepaid Insurance	3,917.13
1260 Prepaid Expenses	25,722.74
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
Repayment	
Health Insurance	0.00
Total Repayment	0.00
Total Other Current Assets	\$34,570.87
Total Current Assets	\$2,049,965.83

Community Television of Santa Cruz County

Balance Sheet As of April 30, 2025

	TOTAL
Fixed Assets	
1600 Production Equipment	1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
Total 1600 Production Equipment	186,875.31
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
Total 1620 Office Furniture/Equipment	2,966.09
1625 Leasehold Improvement	229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
Total 1625 Leasehold Improvement	53,274.56
1670 Broadcasting Equipment	28,933.89
Total Fixed Assets	\$272,049.85
TOTAL ASSETS	\$2,322,015.68
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	26,813.83
Total Accounts Payable	\$26,813.83
Credit Cards	
2120 American Express	537.38
Total Credit Cards	\$537.38
Other Current Liabilities	
2110 Sales Tax Payable	0.07
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	10,721.87
2150 PPP Loan	0.00
24000 Payroll Liabilities	1,034.98
CA PIT / SDI	-13.86
CA SUI / ETT	-783.71
Federal Taxes (941/944)	-190.38
Total 24000 Payroll Liabilities	47.03
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$10,768.97
Total Current Liabilities	\$38,120.18

Community Television of Santa Cruz County

Balance Sheet
As of April 30, 2025

	TOTAL
Long-Term Liabilities	
2400 Businees Equipment Loan 33736	0.00
2410 EIDL Loam	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$38,120.18
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3900 Retained Earnings	587,904.66
3905 Retained Earnings - Capital Reserves	1,662,390.38
Net Income	33,600.46
Total Equity	\$2,283,895.50
TOTAL LIABILITIES AND EQUITY	\$2,322,015.68

EQUITY:	
Capital Reserves	\$1,537,631.36
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$303,977.80
Other Assets	\$301,788.28
TOTAL	\$2,283,895.50

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
May
2025

	Approved Budget 2024-25	April 2025	May 2025	May Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	600,000.00	0.00	0.00	450,000.00	75%	150,000.00
TOTAL INCOME	600,000.00	0.00	0.00	450,000.00	75%	150,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	337,818.00	49,830.73	33,186.25	353,480.41	105%	(15,662.41)
6701 · Facility/Equip. Insurance	16,615.00	1,142.97	1,777.32	13,539.85	81%	3,075.15
7058 · Leasehold Improvements/ Capital	10,000.00	0.00	24,807.50	29,023.93	290%	(19,023.93)
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 5100 · Facility	365,433.00	50,973.70	59,771.07	396,044.19	108%	(30,611.19)
5200 · Equipment						
7215 · Copy Machine Lease	3,936.00	310.04	310.04	3,283.77	83%	652.23
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	34,564.00	0.00	0.00	5,750.00	17%	28,814.00
7057 · Equipment - Non Depreciated	9,533.00	756.66	72.39	4,257.85	45%	5,275.15
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	1,132.70	1,132.70	14,006.11	93%	993.89
7640 · Licenses/Fees/Misc. Taxes	0.00	0.00	0.00	14,286.94	0%	(14,286.94)
7700 · Telephone/ Telecommunications/ Internet	24,000.00	1,968.85	2,088.85	19,956.17	83%	4,043.83
Total 5200 · Equipment	188,033.00	4,168.25	3,603.98	61,540.84	33%	126,492.16
Capital Maintenance & Repair						
7063 · Building Maintenance	7063.00	651.71	693.67	7,638.43	108%	(575.43)
7064 · Equipment Maintenance	13202.00	1190.42	1190.42	13,048.82	99%	153.18
7065 · Equipment Repair	25609.00	2160.86	2172.71	23,090.53	90%	2,518.47
Total Capital Maintenance & Repair	45874.00	4002.99	4056.80	43,777.78	95%	2,096.22
5300 · Media Licensing						
7059 · Music Library	660.00	0.00	660.00	990.00	150%	(330.00)
Total 5300 · Media Licensing	660.00	0.00	660.00	990.00	150%	(330.00)
Total 5000 · CAPITAL EXPENDITURES	600,000.00	59,144.94	68,091.85	502,352.81	84%	97,647.19
	0.00	(59,144.94)		(52,352.81)		

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
May
2025

	Approved Budget 2024-25	April 2025	May 2025	May Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	14,093.00	2,872.00	2,423.25	22,837.25	162%	(8,744.25)
4103 · City of Capitola Gov. Meetings	10,750.00	1,636.00	2,902.75	18,199.25	169%	(7,449.25)
4104 · SCMTD Meetings	3,432.00	366.00	427.00	3,647.00	106%	(215.00)
4106 · City of Santa Cruz Gov. Mtg.	24,644.00	2,080.00	2,560.00	20,143.75	82%	4,500.25
4108 · SCCRTC Meetings	3,917.00	726.50	696.00	5,554.25	142%	(1,637.25)
4109 · SCWD Meetings	7,822.00	429.00	702.00	5,538.00	71%	2,284.00
4120 · Facility & Equipment Use	130,230.00	7,785.60	9,241.24	101,459.36	78%	28,770.64
4121 · SLVWD Meetings	9,226.00	1,062.00	427.00	11,362.75	123%	(2,136.75)
4122 · PVUSD	14,084.00	3,068.25	1,300.50	20,013.85	142%	(5,929.85)
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	675.00	0.00	0.00	0.00	0%	675.00
4180 · Interest Earned	12,917.00	782.35	801.41	9,442.25	73%	3,474.75
4185 · Misc. Income	45,000.00	539.94	0.00	36,726.86	82%	8,273.14
4190 · Gain/Loss on Sale of Assets	0.00	215.58	2,035.10	3,530.71	0%	(3,530.71)
4196 · Unrealized Gain/(Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	780.00	3,080.00	3,860.00	129%	(860.00)
4250 · Closed Captioning	21,394.00	2,887.50	2,475.00	23,887.50	112%	(2,493.50)
4260 · Equipment Lease	9,450.00	491.24	491.24	5,403.64	57%	4,046.36
Total 4300 · OPERATING REVENUE	310,634.00	25,721.96	29,562.49	291,606.42	94%	19,027.58
TOTAL INCOME	310,634.00	25,721.96	29,562.49	291,606.42	94%	19,027.58
6000 · OPERATING EXPENSES						
6100 · Advertising	7,705.00	20.00	194.30	1,497.26	19%	6,207.74
6300 · Bank Charges	3,267.00	258.38	217.60	3,122.86	96%	144.14
6350 · Interest Expense	200.00	0.00	0.00	0.00	0%	200.00
6600 · Dues & Subscriptions	1,172.00	84.32	0.00	1,057.63	90%	114.37
7100 · Office Supplies	1,400.00	31.32	58.05	679.20	49%	720.80
7105 · Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	600.00	0.00	113.81	546.47	91%	53.53
7205 · Printing	100.00	0.00	0.00	0.00	0%	100.00
7401 · Facility Supplies	3,824.00	178.03	359.03	4,238.18	111%	(414.18)
7640 · Licenses/Fees/Misc. Taxes	100.00	0.00	22.62	68.46	68%	31.54
7700 · Telephone/Telecommunications/Internet	4,073.00	439.41	435.99	3,975.47	98%	97.53
Total 6000 - Operating Expenses	22,541.00	1,011.46	1,401.40	15,185.53	67%	7,355.47
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	0.00	0.00	375.00	25%	1,125.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	0.00	0.00	0.00	0%	958.98
7110 · Contract Services-Legal	3,500.00	385.00	0.00	1,770.00	51%	1,730.00
7910 · Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,228.00	1,035.06	1,503.58	9,611.40	104%	(383.40)
Total 6800 · Contracted Services	16,186.98	1,420.06	1,503.58	11,756.40	73%	4,430.58

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
May
2025

	Approved Budget 2024-25	April 2025	May 2025	May Year to Date	% of Annual Budget	Amount Remaining
7000 · Staff Development & Fundraising						
7405 · Training / conferences	1,000.00	0.00	0.00	0.00	0%	1,000.00
7800 · Travel / Meals	500.00	0.00	15.00	559.44	112%	(59.44)
8600 · Special Events Expense	500.00	0.00	0.00	141.71	28%	358.29
Total 7000 · Staff Development & Fundraising	2,000.00	0.00	15.00	701.15	35%	1,298.85
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	83,313.34	88%	11,210.66
7530 · Salaries - Coworking Community Coordinator	30,716.00	2,606.86	2,774.69	30,553.68	99%	162.32
7535 · Salaries - Accountant	11,473.00	1,068.72	1,116.90	9,048.92	79%	2,424.08
7542 · Salaries - Media Services Coordinator	56,247.00	4,761.66	4,761.66	52,195.06	93%	4,051.94
7585 · Salaries - Government Technicians	20,800.00	2,682.33	2,747.95	22,893.67	110%	(2,093.67)
7589 · Salaries - Extra Help Trainers, Technicians	583.02	633.47	2,047.25	4,163.57	714%	(3,580.55)
7621 · Payroll Taxes	26,676.00	1,956.81	2,147.62	20,724.33	78%	5,951.67
7635 · Workers Comp	2,304.00	170.75	170.75	1,972.25	86%	331.75
7630 · Health / Dental / Vision	21,583.00	1,641.87	2,140.48	20,100.78	93%	1,482.22
7632 · Severance / Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	269,906.02	23,096.41	25,481.24	244,965.60	91%	24,940.42
TOTAL EXPENSES	310,634.00	25,527.93	28,401.22	272,608.68	88%	38,025.32
NET INCOME/LOSS	0.00	194.03	1,161.27	18,997.74	6.5%	

Community Television of Santa Cruz County

Balance Sheet As of May 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	243.52
1070 Bank of America	164,043.37
1075 Checking - Santa Cruz County Bank	8,791.19
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	267,763.32
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,454,967.74
PayPal Bank	0.00
Total Bank Accounts	\$1,895,809.14
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	44,990.73
1116 Grants Receivable	0.00
Total Accounts Receivable	\$44,990.73
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	25.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	191.75
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	1,752.31
Total 1200 Prepaid Insurance	1,969.06
1260 Prepaid Expenses	32,124.34
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	3,080.00
Repayment	
Health Insurance	0.00
Total Repayment	0.00
Total Other Current Assets	\$42,104.40
Total Current Assets	\$1,982,904.27

Community Television of Santa Cruz County

Balance Sheet As of May 31, 2025

	TOTAL
Fixed Assets	
1600 Production Equipment	1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
Total 1600 Production Equipment	186,875.31
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
Total 1620 Office Furniture/Equipment	2,966.09
1625 Leasehold Improvement	229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
Total 1625 Leasehold Improvement	53,274.56
1670 Broadcasting Equipment	28,933.89
Total Fixed Assets	\$272,049.85
TOTAL ASSETS	\$2,254,954.12
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	26,687.32
Total Accounts Payable	\$26,687.32
Credit Cards	
2120 American Express	361.33
Total Credit Cards	\$361.33
Other Current Liabilities	
2110 Sales Tax Payable	344.31
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	10,721.87
2150 PPP Loan	0.00
24000 Payroll Liabilities	1,034.98
CA PIT / SDI	-13.86
CA SUI / ETT	-931.36
Federal Taxes (941/944)	-190.38
Total 24000 Payroll Liabilities	-100.62
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$10,965.56
Total Current Liabilities	\$38,014.21

Community Television of Santa Cruz County

Balance Sheet

As of May 31, 2025

	TOTAL
Long-Term Liabilities	
2400 Businees Equipment Loan 33736	0.00
2410 EIDL Loam	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$38,014.21
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3900 Retained Earnings	587,904.66
3905 Retained Earnings - Capital Reserves	1,662,390.38
Net Income	-33,355.13
Total Equity	\$2,216,939.91
TOTAL LIABILITIES AND EQUITY	\$2,254,954.12

EQUITY:	
Capital Reserves	\$1,469,539.51
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$285,771.51
Other Assets	\$321,130.83
TOTAL	\$2,216,939.91