



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Regular Meeting
October 27, 2025
5:30 p.m.

Hybrid In-Person/Zoom Online Meeting

****PLEASE NOTE****: The meeting will be held at the offices of Community Television of Santa Cruz County. Members of the public may attend in person or at <https://us06web.zoom.us/j/89036454269>

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibara, Tom Manheim, Janis O'Driscoll, Mathilde Rand

[quorum is five]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

CONSENT AGENDA

4. Approve meeting agenda*

5. Approve Board meeting minutes of September 22, 2025*

6. Approve Board special meeting minutes of September 29, 2025*

REGULAR AGENDA

7. Approve August and September 2025 financial reports.

8. Executive Director's report*

9. Closed session: Discussion of contracts

10. Board member / staff requests for specific items to appear on next meeting agenda
11. Announcements
12. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

*** Material Included in Board Packet**



325 Soquel Avenue
Santa Cruz, CA 95062

EXECUTIVE COMMITTEE Regular Meeting

**October 27, 2025
5:30 p.m.**

A G E N D A

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibarra, Janis O'Driscoll, Mathilde Rand, Tom Manheim

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Regular Meeting
September 22, 2025
5:30 P.M.

MINUTES

1. Roll Call at 5:33 PM
Keith Gudger, Maitreya Maziarz, Guy Lasnier, Joe Hall, Nick Ibarra, Mathilde Rand, Tom Manheim
[quorum is five]
Absent: Janis O'Driscoll
Staff: Becca Reed
2. Oral Communications. Any person may address the Board during its oral communications period.
None
3. Consideration of late additions to the agenda, additions and deletions to the consent and regular agendas.
None.

CONSENT AGENDA

4. Approve meeting agenda
5. Approve Board meeting minutes of June 23, 2025
6. Approve Board special meeting minutes of June 30, 2025

M/S Rand / Maziarz, approved unanimously except Director Maziarz abstained for the Regular meeting.

REGULAR AGENDA

7. Review June and July 2025 financial reports. Accept recommendation of the Finance Committee meeting at 5pm Sept. 22.

Director Ibarra asked about operating expenses for June, item 7589, Salaries Extra Help. E.D. Reed will ask the accountant for an explanation. Director Maziarz asked about the amount in the Schwab account. Motion to accept the Finance Committee's recommendation to accept the June numbers and

M/S Hall / Maziarz. Motion to spend \$26,000 to purchase an AJA Bridge Live contribution encoder and installation passed unanimously on roll call vote.

5. Board member /staff requests for specific items to appear on next meeting agenda

None.

6. Announcements

None.

7. Adjournment

Director Mannheim moved adjournment. Adjourned at 5:17 PM.



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
Special Meeting
September 29, 2025
5:00 P.M.

MINUTES

1. Roll Call at 5:04 PM
By Zoom: Keith Gudger, Maitreya Maziarz, Janis O'Driscoll, Guy Lasnier, Joe Hall, Tom Manheim
[quorum is five]
Absent: Nick Ibarra, Mathilde Rand
Staff: Becca Reed, Victor Herrmann
Guest: Daniell Krawczyk
2. Oral Communications. Any person may address the Board during its oral communications period.
None
3. Consideration of late additions to the agenda, additions and deletions to the consent and regular agendas.
None.

REGULAR AGENDA

4. ACTION Discuss/approve purchase of an AJA Bridge Live contribution encoder for \$25,332.83 (equipment, installation, shipping, tax).

E.D. Reed discussed the equipment purchase which would support the spanish language captioning of government meetings. The equipment also has a lot of other uses. It should help solve the audio problems with Classic Arts Showcase and Democracy Now. It also facilitates reception of high quality programs and can connect to networks for live feeds for the networks. Victor Herrmann mentioned that it gives us a lot of capabilities, such as taking a high quality IP stream and converting it to a feed CTV can broadcast. Chair Lasnier asked about whether the networks are moving to lower quality feeds such as Zoom. Daniell Krawczyk said that while that is happening, most still use a high quality feed preferentially. Director Gudger asked about integration with the current broadcast equipment. The answer is that it will fill one slot in the current rack. Director Hall asked about whether the subtitles go too fast for people to read, and E.D. Reed responded that the translation is available as speech as well as text. Daniell Krawczyk mentioned that the actual translation occurs in the cloud and will be charged by the hour.

postpone the July numbers until next month.

M/S Manheim / Hall, motion passed unanimously on roll call vote.

8. Executive Directors Report

E.D. Reed discussed her written report. She also discussed the improved studio pedestals and the grid lighting for the green screen wall. Santa Cruz Vibes is writing an article about the studio.

9. Board member /staff requests for specific items to appear on next meeting agenda

None.

10. Announcements

Director Maziarz mentioned that the County has torn out the A/V equipment and lighting fixtures from the Board of Supervisors meeting room.

Chair Lasnier discussed the progress of the Strategic Planning Committee.

E.D. Reed mentioned that she and Director O'Driscoll are looking into nonprofits in the community and how CTV might best serve them. She is planning an email survey to find out about their coworking needs.

11. Adjournment

Director Rand moved adjournment. Adjourned at 6:16 PM.

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
August
2025

	Approved Budget 2025-26	July 2025	August 2025	August Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	23,143.00	5,910.25	0.00	5,910.25	26%	17,232.75
4103 · City of Capitola Gov. Meetings	17,159.25	1,403.00	1,073.00	2,476.00	14%	14,683.25
4104 · SCMTD Meetings	3,511.50	427.00	0.00	427.00	12%	3,084.50
4106 · City of Santa Cruz Gov. Mtg.	20,255.62	3,200.00	320.00	3,520.00	17%	16,735.62
4108 · SCCRTC Meetings	5,419.87	0.00	0.00	0.00	0%	5,419.87
4109 · SCWD Meetings	6,259.50	780.00	468.00	1,248.00	20%	5,011.50
4120 · Facility & Equipment Use	112,688.13	8,917.00	10,952.00	19,869.00	18%	92,819.13
4121 · SLVWD Meetings	13,309.12	1,239.50	680.00	1,919.50	14%	11,389.62
4122 · PVUSD	20,668.00	1,681.75	1,687.50	3,369.25	16%	17,298.75
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	0.00	0.00	0.00	0.00	0%	0.00
4180 · Interest Earned	10,549.02	801.19	804.61	1,605.80	15%	8,943.22
4185 · Misc. Income	50,241.48	183.21	0.00	183.21	0%	50,058.27
4190 · Gain/Loss on Sale of Assets	0.00	114.20	93.94	208.14	0%	(208.14)
4196 · Unrealized Gain/(Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	0.00	70.00	70.00	2%	2,930.00
4250 · Closed Captioning	24,920.75	5,587.50	0.00	5,587.50	22%	19,333.25
4260 · Equipment Lease	4,410.00	491.24	34.40	525.64	12%	3,884.36
Total 4300 · OPERATING REVENUE	315,535.24	30,735.84	16,183.45	46,919.29	15%	268,615.95
TOTAL INCOME	315,535.24	30,735.84	16,183.45	46,919.29	15%	268,615.95
6000 · OPERATING EXPENSES						
6100 · Advertising	7,000.00	20.00	20.00	40.00	1%	6,960.00
6300 · Bank Charges	3,434.86	293.35	243.59	536.94	16%	2,897.92
6350 · Interest Expense	0.00	0.00	0.00	0.00	0%	0.00
6600 · Dues & Subscriptions	942.99	0.00	400.00	400.00	42%	542.99
7100 · Office Supplies	200.00	20.84	20.84	41.68	21%	158.32
7105 · Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	549.00	108.30	22.00	130.30	24%	418.70
7205 · Printing	100.00	0.00	0.00	0.00	0%	100.00
7401 · Facility Supplies	3,818.08	332.75	182.42	515.17	13%	3,302.91
7640 · Licenses/Fees/Misc. Taxes	100.00	94.22	0.00	94.22	94%	5.78
7700 · Telephone/Telecommunications/Internet	3,990.99	436.02	436.02	872.04	22%	3,118.95
Total 6000 · Operating Expenses	20,235.92	1,305.48	1,324.87	2,630.35	13%	17,605.57
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	0.00	350.00	350.00	23%	1,150.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	250.00	200.00	450.00	47%	508.98
7110 · Contract Services-Legal	3,500.00	0.00	0.00	0.00	0%	3,500.00
7910 · Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,013.32	1,409.14	1,043.68	2,452.82	27%	6,560.50
Total 6800 · Contracted Services	15,972.30	1,659.14	1,593.68	3,252.82	20%	12,719.48

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
August
2025

	Approved Budget 2025-26	July 2025	August 2025	August Year to Date	% of Annual Budget	Amount Remaining
7000 · Staff Development & Fundraising						
7405 · Training / conferences	500.00	0.00	0.00	0.00	0%	500.00
7800 · Travel / Meals	500.00	0.00	0.00	0.00	0%	500.00
8600 · Special Events Expense	500.00	0.00	0.00	0.00	0%	500.00
Total 7000 · Staff Development & Fundraising	1,500.00	0.00	0.00	0.00	0%	1,500.00
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	15,147.88	16%	79,376.12
7530 · Salaries - Coworking Community Coordinator	31,945.00	3,458.94	2,298.10	5,757.04	18%	26,187.96
7535 · Salaries - Accountant	11,932.00	1,165.96	904.33	2,070.29	17%	9,861.71
7542 · Salaries - Media Services Coordinator	59,426.00	4,761.66	4,952.13	9,713.79	16%	49,712.21
7585 · Salaries - Government Technicians	20,800.00	775.40	1,353.39	2,128.79	10%	18,671.21
7589 · Salaries - Extra Help Trainers, Technicians	583.02	423.60	895.31	1,318.91	226%	(735.89)
7621 · Payroll Taxes	27,743.00	1,757.96	1,759.26	3,517.22	13%	24,225.78
7635 · Workers Comp	2,396.00	246.58	437.58	684.16	29%	1,711.84
7630 · Health / Dental / Vision	23,478.00	1,937.08	1,957.28	3,894.36	17%	19,583.64
7632 · Severance / Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	277,827.02	22,101.12	22,131.32	44,232.44	16%	233,594.58
TOTAL EXPENSES	315,535.24	25,065.74	25,049.87	50,115.61	16%	265,419.63
NET INCOME/LOSS	0.00	5,670.10	(8,866.42)	(3,196.32)	-6.8%	

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
August
2025

	Approved Budget 2025-26	July 2025	August 2025	August Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	600,000.00	0.00	0.00	0.00	0%	600,000.00
TOTAL INCOME	600,000.00	0.00	0.00	0.00	0%	600,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	342,948.00	31,188.63	21,269.25	52,457.88	15%	290,490.12
6701 · Facility/Equip. Insurance	14,214.00	1,348.25	1,348.25	2,696.50	19%	11,517.50
7058 · Leasehold Improvements/Capital	10,000.00	0.00	0.00	0.00	0%	10,000.00
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 5100 · Facility	368,162.00	32,536.88	22,617.50	55,154.38	15%	313,007.62
5200 · Equipment						
7215 · Copy Machine Lease	3,936.00	310.04	310.04	620.08	16%	3,315.92
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	16,235.00	0.00	3,698.31	3,698.31	23%	12,536.69
7057 · Equipment - Non Depreciated	23,533.00	250.21	133.81	384.02	2%	23,148.98
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	3,812.05	2,041.86	5,853.91	39%	9,146.09
7640 · Licenses/Fees/Misc. Taxes	0.00	13,817.32	0.00	13,817.32	0%	(13,817.32)
7700 · Telephone/Telecommunications/Internet	24,000.00	2,088.85	2,088.85	4,177.70	17%	19,822.30
Total 5200 · Equipment	183,704.00	20,278.47	8,272.87	28,551.34	16%	155,152.66
Capital Maintenance & Repair						
7063 · Building Maintenance	7346.00	864.73	574.53	1,439.26	20%	5,906.74
7064 · Equipment Maintenance	14856.00	1190.42	1238.03	2,428.45	16%	12,427.55
7065 · Equipment Repair	25932.00	2184.87	2119.56	4,304.53	17%	21,627.47
Total Capital Maintenance & Repair	48134.00	4240.02	3932.12	8,172.24	17%	39,961.76
5300 · Media Licensing						
7059 · Music Library	0.00	0.00	0.00	0.00	0%	0.00
Total 5300 · Media Licensing	0.00	0.00	0.00	0.00	0%	0.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	57,055.37	34,822.49	91,877.96	15%	508,122.04
	0.00	(57,055.37)	(34,822.49)	(91,877.96)		

Statement of Financial Position

Community Television of Santa Cruz County

As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	84.10
1070 Bank of America	125,295.08
1075 Checking - Santa Cruz County Bank	9,674.29
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	270,135.76
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,466,192.14
PayPal Bank	0.00
Total for Bank Accounts	\$1,871,381.37
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	34,761.47
1116 Grants Receivable	0.00
Total for Accounts Receivable	\$34,761.47
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	250.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	292.84
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	6,675.01
Total for 1200 Prepaid Insurance	\$7,217.85
1260 Prepaid Expenses	58,407.72
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
Repayment	
Health Insurance	0.00
Total for Repayment	\$0.00
Total for Other Current Assets	\$70,556.57
Total for Current Assets	\$1,976,699.41

Statement of Financial Position
Community Television of Santa Cruz County
As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Fixed Assets	
1600 Production Equipment	\$1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
Total for 1600 Production Equipment	\$186,875.31
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	\$125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
Total for 1620 Office Furniture/Equipment	\$2,966.09
1625 Leasehold Improvement	\$229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
Total for 1625 Leasehold Improvement	\$53,274.56
1670 Broadcasting Equipment	28,933.89
Total for Fixed Assets	\$272,049.85
Other Assets	
Total for Assets	\$2,248,749.26
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	26,769.48
Total for Accounts Payable	\$26,769.48
Credit Cards	
2120 American Express	367.01
Total for Credit Cards	\$367.01
Other Current Liabilities	
2110 Sales Tax Payable	0.71
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	12,659.13
2150 PPP Loan	0.00
24000 Payroll Liabilities	\$1,035.05
CA PIT / SDI	-13.86
CA SUI / ETT	-931.42
Federal Taxes (941/944)	-190.38
Total for 24000 Payroll Liabilities	-\$100.61
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total for Other Current Liabilities	\$12,559.23
Total for Current Liabilities	\$39,695.72

Statement of Financial Position

Community Television of Santa Cruz County

As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	0.00
Total for Long-term Liabilities	\$0.00
Total for Liabilities	\$39,695.72
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3905 Retained Earnings - Capital Reserves	1,689,619.77
3900 Retained Earnings	614,508.05
Net Income	-95,074.28
Total for Equity	\$2,209,053.54
Total for Liabilities and Equity	\$2,248,749.26

EQUITY:	
Capital Reserves	\$1,457,243.75
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$273,639.56
Other Assets	\$337,672.17
TOTAL	\$2,209,053.54

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
September
2025

	Approved Budget 2025-26	August 2025	September 2025	September Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	23,143.00	0.00	2,568.50	8,478.75	37%	14,664.25
4103 · City of Capitola Gov. Meetings	17,159.25	1,073.00	1,466.00	3,942.00	23%	13,217.25
4104 · SCMTD Meetings	3,511.50	0.00	393.00	820.00	23%	2,691.50
4106 · City of Santa Cruz Gov. Mtg.	20,255.62	320.00	2,160.00	5,680.00	28%	14,575.62
4108 · SCCRTC Meetings	5,419.87	0.00	458.50	458.50	8%	4,961.37
4109 · SCWD Meetings	6,259.50	468.00	468.00	1,716.00	27%	4,543.50
4120 · Facility & Equipment Use	112,688.13	10,952.00	11,869.67	31,738.67	28%	80,949.46
4121 · SLVWD Meetings	13,309.12	680.00	0.00	1,919.50	14%	11,389.62
4122 · PVUSD	20,668.00	1,687.50	680.00	4,049.25	20%	16,618.75
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	0.00	0.00	0.00	0.00	0%	0.00
4180 · Interest Earned	10,549.02	804.61	804.86	2,410.66	23%	8,138.36
4185 · Misc. Income	50,241.48	0.00	3,422.79	3,606.00	7%	46,635.48
4190 · Gain/Loss on Sale of Assets	0.00	93.94	328.13	536.27	0%	(536.27)
4196 · Unrealized Gain/(Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	70.00	0.00	70.00	2%	2,930.00
4250 · Closed Captioning	24,920.75	0.00	2,812.50	8,400.00	34%	16,520.75
4260 · Equipment Lease	4,410.00	34.40	367.49	893.13	20%	3,516.87
Total 4300 · OPERATING REVENUE	315,535.24	16,183.45	27,799.44	74,718.73	24%	240,816.51
TOTAL INCOME	315,535.24	16,183.45	27,799.44	74,718.73	24%	240,816.51
6000 · OPERATING EXPENSES						
6100 · Advertising	7,000.00	20.00	20.00	60.00	1%	6,940.00
6300 · Bank Charges	3,434.86	243.59	216.62	753.56	22%	2,681.30
6350 · Interest Expense	0.00	0.00	0.00	0.00	0%	0.00
6600 · Dues & Subscriptions	942.99	400.00	290.00	690.00	73%	252.99
7100 · Office Supplies	200.00	20.84	21.99	63.67	32%	136.33
7105 · Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	549.00	22.00	228.18	358.48	65%	190.52
7205 · Printing	100.00	0.00	38.39	38.39	38%	61.61
7401 · Facility Supplies	3,818.08	182.42	397.10	912.27	24%	2,905.81
7640 · Licenses/Fees/Misc. Taxes	100.00	0.00	0.00	94.22	94%	5.78
7700 · Telephone/Telecommunications/Internet	3,990.99	436.02	436.02	1,308.06	33%	2,682.93
Total 6000 - Operating Expenses	20,235.92	1,324.87	1,648.30	4,278.65	21%	15,957.27
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	350.00	1,125.00	1,475.00	98%	25.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	200.00	175.00	625.00	65%	333.98
7110 · Contract Services-Legal	3,500.00	0.00	0.00	0.00	0%	3,500.00
7910 · Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,013.32	1,043.68	729.17	3,181.99	35%	5,831.33
Total 6800 · Contracted Services	15,972.30	1,593.68	2,029.17	5,281.99	33%	10,690.31

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
September
2025

	Approved Budget 2025-26	August 2025	September 2025	September Year to Date	% of Annual Budget	Amount Remaining
7000 · Staff Development & Fundraising						
7405 · Training / conferences	500.00	0.00	0.00	0.00	0%	500.00
7800 · Travel / Meals	500.00	0.00	0.00	0.00	0%	500.00
8600 · Special Events Expense	500.00	0.00	0.00	0.00	0%	500.00
Total 7000 · Staff Development & Fundraising	1,500.00	0.00	0.00	0.00	0%	1,500.00
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	22,721.82	24%	71,802.18
7530 · Salaries - Coworking Community Coordinator	31,945.00	2,298.10	2,950.07	8,707.11	27%	23,237.89
7535 · Salaries - Accountant	11,932.00	904.33	762.12	2,832.41	24%	9,099.59
7542 · Salaries - Media Services Coordinator	59,426.00	4,952.13	4,952.13	14,665.92	25%	44,760.08
7585 · Salaries - Government Technicians	20,800.00	1,353.39	1,626.44	3,927.23	19%	16,872.77
7589 · Salaries - Extra Help Trainers, Technicians	583.02	895.31	345.39	1,492.30	256%	(909.28)
7621 · Payroll Taxes	27,743.00	1,759.26	1,769.82	5,287.04	19%	22,455.96
7635 · Workers Comp	2,396.00	437.58	246.58	930.74	39%	1,465.26
7630 · Health / Dental / Vision	23,478.00	1,957.28	1,570.53	5,464.89	23%	18,013.11
7632 · Severance / Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	277,827.02	22,131.32	21,797.02	66,029.46	24%	211,797.56
TOTAL EXPENSES	315,535.24	25,049.87	25,474.49	75,590.10	24%	239,945.14
NET INCOME/LOSS	0.00	(8,866.42)	2,324.95	(871.37)	-1.2%	

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
September
2025

	Approved Budget 2025-26	August 2025	September 2025	September Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	600,000.00	0.00	150,000.00	150,000.00	25%	450,000.00
TOTAL INCOME	600,000.00	0.00	150,000.00	150,000.00	25%	450,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	342,948.00	21,269.25	30,226.00	82,683.88	24%	260,264.12
6701 · Facility/Equip. Insurance	14,214.00	1,348.25	1,348.25	4,044.75	28%	10,169.25
7058 · Leasehold Improvements/ Capital	10,000.00	0.00	0.00	0.00	0%	10,000.00
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 5100 · Facility	368,162.00	22,617.50	31,574.25	86,728.63	24%	281,433.37
5200 · Equipment						
7215 · Copy Machine Lease	3,936.00	310.04	310.04	930.12	24%	3,005.88
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	16,235.00	3,698.31	0.00	3,698.31	23%	12,536.69
7057 · Equipment - Non Depreciated	23,533.00	133.81	306.99	691.01	3%	22,841.99
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	2,041.86	2,041.86	7,895.77	53%	7,104.23
7640 · Licenses/Fees/Misc. Taxes	0.00	0.00	0.00	13,817.32	0%	(13,817.32)
7700 · Telephone/ Telecommunications/ Internet	24,000.00	2,088.85	2,088.85	6,266.55	26%	17,733.45
Total 5200 · Equipment	183,704.00	8,272.87	4,747.74	33,299.08	18%	150,404.92
Capital Maintenance & Repair						
7063 · Building Maintenance	7346.00	574.53	737.52	2,176.78	30%	5,169.22
7064 · Equipment Maintenance	14856.00	1238.03	1238.03	3,666.48	25%	11,189.52
7065 · Equipment Repair	25932.00	2119.56	2084.01	6,388.54	25%	19,543.46
Total Capital Maintenance & Repair	48134.00	3932.12	4059.56	12,231.80	25%	35,902.20
5300 · Media Licensing						
7059 · Music Library	0.00	0.00	0.00	0.00	0%	0.00
Total 5300 · Media Licensing	0.00	0.00	0.00	0.00	0%	0.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	34,822.49	40,381.55	132,259.51	22%	467,740.49
	0.00	(34,822.49)	109,618.45	17,740.49		

Statement of Financial Position

Community Television of Santa Cruz County

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	52.65
1070 Bank of America	234,573.24
1075 Checking - Santa Cruz County Bank	10,162.78
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	270,935.76
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,469,619.34
PayPal Bank	0.00
Total for Bank Accounts	\$1,985,343.77
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	34,419.96
1116 Grants Receivable	0.00
Total for Accounts Receivable	\$34,419.96
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	225.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	833.92
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	5,679.26
Total for 1200 Prepaid Insurance	\$6,738.18
1260 Prepaid Expenses	56,981.49
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
QuickBooks Tax Holding Account	236.79
Repayment	
Health Insurance	0.00
Total for Repayment	\$0.00
Total for Other Current Assets	\$68,887.46
Total for Current Assets	\$2,088,651.19

Statement of Financial Position
Community Television of Santa Cruz County
As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Fixed Assets	
1600 Production Equipment	\$1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
Total for 1600 Production Equipment	\$186,875.31
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	\$125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
Total for 1620 Office Furniture/Equipment	\$2,966.09
1625 Leasehold Improvement	\$229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
Total for 1625 Leasehold Improvement	\$53,274.56
1670 Broadcasting Equipment	28,933.89
Total for Fixed Assets	\$272,049.85
Other Assets	
Total for Assets	\$2,360,701.04
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	26,715.99
Total for Accounts Payable	\$26,715.99
Credit Cards	
2120 American Express	192.11
Total for Credit Cards	\$192.11
Other Current Liabilities	
2110 Sales Tax Payable	0.71
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	12,659.13
2150 PPP Loan	0.00
24000 Payroll Liabilities	\$1,035.05
CA PIT / SDI	-13.86
CA SUI / ETT	-694.64
Federal Taxes (941/944)	-190.38
Total for 24000 Payroll Liabilities	\$136.17
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total for Other Current Liabilities	\$12,796.01
Total for Current Liabilities	\$39,704.11

Statement of Financial Position

Community Television of Santa Cruz County

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	0.00
Total for Long-term Liabilities	\$0.00
Total for Liabilities	\$39,704.11
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3905 Retained Earnings - Capital Reserves	1,689,619.77
3900 Retained Earnings	614,508.05
Net Income	16,869.11
Total for Equity	\$2,320,996.93
Total for Liabilities and Equity	\$2,360,701.04

EQUITY:	
Capital Reserves	\$1,566,862.20
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$277,983.51
Other Assets	\$335,653.16
TOTAL	\$2,320,996.93

10/27/25

**Community Television of Santa Cruz County
Executive Director's Report to the Board
Covering September 2025**

1. Administration

Revenue

- The coworking center exceeded its projected goal in September earning \$11,925. The coworking center is currently 12% ahead of its projected goal for this year.

Paid Services

- Government Meeting Services
 - o CTV covered 17 government meetings in September.

2. Facilities & Equipment

- Facilities
 - o We had a roof leak which was repaired.
- Equipment
 - o We continue to list items on eBay. So far, we've made \$1,788.
 - o Our second pedestal arrived. Thanks to Keith and Victor, it has been assembled (Sept.)
 - o Victor has been working with Keith and Larry to update some of our technology.

3. Outreach

- Survey
 - o Dir. O'Driscoll and I created a survey for local nonprofits to learn how CTV might support them in new ways.

In the past we have done PSA days in the studio. Organizations were invited in to shoot a PSA for their nonprofit

Keith has been producing The Nonprofit Spotlight show for many years – even during the pandemic.

Recent changes in funding have presented new challenges for nonprofits. We hope our survey will surface some new ways we might help. We'll have some survey results to share next month.