



325 Soquel Avenue  
Santa Cruz, CA 95062

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**February 23, 2026**  
**5 p.m.**

**Hybrid In-Person/Zoom Online Meeting**

**\*\*PLEASE NOTE\*\***: The meeting will be held at the offices of Community Television of Santa Cruz County. Members of the public may attend in person or at <https://us06web.zoom.us/j/83279498065>

## **A G E N D A**

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibara, Tom Manheim, Janis O'Driscoll  
[quorum is four]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

### **CONSENT AGENDA**

4. Approve meeting agenda\*

5. Approve Board meeting minutes of January 26, 2026\*

6. Accept January 2026 financial reports as recommended by the Finance Committee\*

### **REGULAR AGENDA**

7. Executive Director's report\*

8. Review and approve mid-year budget adjustments as recommended by the finance committee.\*

9. Final reading and approval of the CTV Strategic Plan for 2026\*
10. Volunteer Advisory Committee — Public Access Volunteer Credits
11. Board member / staff requests for specific items to appear on next meeting agenda
12. Announcements
  - a. Steve Pleich interviews Phil Harmonic about CTV.  
[https://www.youtube.com/watch?v=sH\\_8UqFEzWA](https://www.youtube.com/watch?v=sH_8UqFEzWA)
13. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

**\* Material Included in Board Packet**



325 Soquel Avenue  
Santa Cruz, CA 95062

## EXECUTIVE COMMITTEE Regular Meeting

February 23, 2026  
5 p.m.

# A G E N D A

## 1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Keith Gudger, Joe Hall, Nick Ibarra, Tom Manheim, Janis O'Driscoll [quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue  
Santa Cruz, CA 95062

**BOARD OF DIRECTORS**  
**Organizational Meeting**  
**January 26, 2027**  
**5:30 P.M.**

## **MINUTES**

1. Roll Call at 5:30 PM  
Present: Guy Lasnier (Chair), Keith Gudger, Janis O'Driscoll, Tom Manheim, Maitreya Maziarz, Mathilde Rand, Nick Ibarra, Joe Hall  
Absent:  
Staff: Becca Reed
2. Oral Communications. Any person may address the Board during its oral communications period.  
None
3. Consideration of late additions to the agenda, additions and deletions to the consent and regular agendas.  
None.

### **CONSENT AGENDA**

4. Approve meeting agenda
5. Approve Board meeting minutes of November 24, 2025
6. Accept November and December 2025 financial reports as recommended by the Finance Committee

Director Manhiem asked about capital expenditure item in same amount month over month,

M/S Hall / Maziarz, approved unanimously.

### **REGULAR AGENDA**

7. Executive Director's Report

Executive Director Reed shared about budget and operational items, noting overall pace of revenue is slightly ahead of budget; cited training of two new technicians to be in the field in February; shared equipment sales status and maintenance updates; shared about recent tour with County personnel.

Director Maziarz commended the tour.

Chair Lasnier asked about hiring practices for technicians, and E.D. Reed explained current practices.

8. Review current year budget at half-year mark

Executive Director Reed noted budget is on track and revenues are slightly outpacing projections.

9. Board member / staff requests for specific items to appear on next meeting agenda

Chair Lasnier mentioned strategic plan update and plans to meet with Director Ibarra.

Directors discussed adding board recruitment discussion to future agenda and possibility of subcommittee formation.

Directors discussed shifting to 5 p.m. meeting start time moving forward.

10. Announcements

11. Adjournment

Director Manheim moved to adjourn. Adjournment at 5:52 p.m.

Community Television of Santa Cruz County  
 Operating Profit Loss Budget Performance  
 January  
 2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
<b>4300 · OPERATING REVENUE</b>						
4101 · County BOS Meetings	23,143.00	2,568.50	2,465.00	18,680.50	81%	4,462.50
4103 · City of Capitola Gov. Meetings	17,159.25	3,044.75	1,105.75	12,638.75	74%	4,520.50
4104 · SCMTD Meetings	3,511.50	614.50	647.25	2,835.00	81%	676.50
4106 · City of Santa Cruz Gov. Mtg.	20,255.62	1,360.00	1,160.00	11,320.00	56%	8,935.62
4108 · SCCRTC Meetings	5,419.87	811.00	1,007.50	3,702.50	68%	1,717.37
4109 · SCWD Meetings	6,259.50	0.00	312.00	3,276.00	52%	2,983.50
4110 · Memberships	0.00	0.00	0.00	75.00	0%	(75.00)
4120 · Facility & Equipment Use	112,688.13	9,898.65	12,397.35	73,840.10	66%	38,848.03
4121 · SLVWD Meetings	13,309.12	0.00	0.00	1,919.50	14%	11,389.62
4122 · PVUSD	20,668.00	1,687.50	1,007.50	9,341.00	45%	11,327.00
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	0.00	0.00	0.00	0.00	0%	0.00
4180 · Interest Earned	10,549.02	669.40	641.42	5,133.85	49%	5,415.17
4185 · Misc. Income	50,241.48	10,236.53	2,928.18	16,848.71	34%	33,392.77
4190 · Gain/Loss on Sale of Assets	0.00	0.00	295.27	1,652.82	0%	(1,652.82)
4196 · Unrealized Gain/(Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	0.00	0.00	280.00	9%	2,720.00
4250 · Closed Captioning	24,920.75	2,137.50	2,175.00	17,250.00	69%	7,670.75
4260 · Equipment Lease	4,410.00	367.49	367.49	2,363.09	54%	2,046.91
<b>Total 4300 · OPERATING REVENUE</b>	<b>315,535.24</b>	<b>33,395.82</b>	<b>26,509.71</b>	<b>181,156.82</b>	<b>57%</b>	<b>134,378.42</b>
<b>TOTAL INCOME</b>	<b>315,535.24</b>	<b>33,395.82</b>	<b>26,509.71</b>	<b>181,156.82</b>	<b>57%</b>	<b>134,378.42</b>
<b>6000 · OPERATING EXPENSES</b>						
6100 · Advertising	7,000.00	253.49	315.61	1,321.22	19%	5,678.78
6300 · Bank Charges	3,434.86	231.18	249.72	1,801.69	52%	1,633.17
6350 · Interest Expense	0.00	0.00	0.00	0.00	0%	0.00
6600 · Dues & Subscriptions	942.99	100.00	152.55	942.55	100%	0.44
7100 · Office Supplies	200.00	0.00	83.74	162.76	81%	37.24
7105 · Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	549.00	47.60	78.00	567.18	103%	(18.18)
7205 · Printing	100.00	0.00	0.00	38.39	38%	61.61
7401 · Facility Supplies	3,818.08	343.68	109.41	2,158.21	57%	1,659.87
7640 · Licenses/Fees/Misc. Taxes	100.00	0.00	20.00	114.22	114%	(14.22)
7700 · Telephone/Telecommunications/Internet	3,990.99	486.02	502.05	3,268.17	82%	722.82
<b>Total 6000 - Operating Expenses</b>	<b>20,235.92</b>	<b>1,461.97</b>	<b>1,511.08</b>	<b>10,374.39</b>	<b>51%</b>	<b>9,861.53</b>
<b>6800 · Contracted Services</b>						
6900 · Contract Services-Audit Services	1,500.00	0.00	0.00	1,475.00	98%	25.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	0.00	250.00	4,840.00	505%	(3,881.02)
7110 · Contract Services-Legal	3,500.00	0.00	0.00	722.50	21%	2,777.50
7910 · Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,013.32	925.36	342.76	6,726.14	75%	2,287.18
<b>Total 6800 · Contracted Services</b>	<b>15,972.30</b>	<b>925.36</b>	<b>592.76</b>	<b>13,763.64</b>	<b>86%</b>	<b>2,208.66</b>

Community Television of Santa Cruz County  
 Operating Profit Loss Budget Performance  
 January  
 2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
<b>7000 · Staff Development &amp; Fundraising</b>						
7405 · Training/conferences	500.00	0.00	0.00	279.00	56%	221.00
7800 · Travel/Meals	500.00	0.00	0.00	0.00	0%	500.00
8600 · Special Events Expense	500.00	0.00	0.00	0.00	0%	500.00
<b>Total 7000 · Staff Development &amp; Fundraising</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>279.00</b>	<b>19%</b>	<b>1,221.00</b>
<b>7500 · Operating Salaries &amp; Benefits</b>						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	53,017.58	56%	41,506.42
7530 · Salaries - Coworking Community Coordinator	31,945.00	2,759.36	2,901.01	20,035.85	63%	11,909.15
7535 · Salaries - Accountant	11,932.00	693.22	931.48	6,107.50	51%	5,824.50
7542 · Salaries - Media Services Coordinator	59,426.00	4,952.13	4,952.13	34,474.44	58%	24,951.56
7585 · Salaries - Government Technicians	20,800.00	1,007.07	2,464.49	10,712.01	52%	10,087.99
7589 · Salaries - Extra Help Trainers, Technicians	583.02	798.37	0.00	3,163.15	543%	(2,580.13)
7621 · Payroll Taxes	27,743.00	1,966.50	2,209.36	12,923.70	47%	14,819.30
7635 · Workers Comp	2,396.00	246.58	246.58	1,917.06	80%	478.94
7630 · Health/Dental/Vision	23,478.00	1,974.03	1,568.73	12,552.21	53%	10,925.79
7632 · Severance/Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
<b>Total 7500 · Operating Salaries &amp; Benefits</b>	<b>277,827.02</b>	<b>21,971.20</b>	<b>22,847.72</b>	<b>154,903.50</b>	<b>56%</b>	<b>122,923.52</b>
<b>TOTAL EXPENSES</b>	<b>315,535.24</b>	<b>24,358.53</b>	<b>24,951.56</b>	<b>179,320.53</b>	<b>57%</b>	<b>136,214.71</b>
<b>NET INCOME/LOSS</b>	<b>0.00</b>	<b>9,037.29</b>	<b>1,558.15</b>	<b>1,836.29</b>	<b>1.0%</b>	

Community Television of Santa Cruz County  
 Capital Profit Loss Budget Performance  
 January  
 2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
<b>4000 · CAPITAL REVENUE</b>						
4100 · County PEG Fees	600,000.00	150,000.00	0.00	300,000.00	50%	300,000.00
<b>TOTAL INCOME</b>	<b>600,000.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>50%</b>	<b>300,000.00</b>
<b>5000 · CAPITAL EXPENDITURES</b>						
<b>5100 · Facility</b>						
7400 · Facility Lease	342,948.00	30,382.25	31,124.25	204,914.23	60%	138,033.77
6701 · Facility/Equip. Insurance	14,214.00	1,348.25	1,348.25	9,437.75	66%	4,776.25
7058 · Leasehold Improvements/Capital	10,000.00	0.00	3,096.53	3,096.53	31%	6,903.47
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
<b>Total 5100 · Facility</b>	<b>368,162.00</b>	<b>31,730.50</b>	<b>35,569.03</b>	<b>217,448.51</b>	<b>59%</b>	<b>150,713.49</b>
<b>5200 · Equipment</b>						
7215 · Copy Machine Lease	3,936.00	316.49	316.49	2,214.49	56%	1,721.51
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	16,235.00	4,000.00	1,153.66	37,097.46	229%	(20,862.46)
7057 · Equipment - Non Depreciated	23,533.00	208.59	145.15	1,401.39	6%	22,131.61
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	2,544.26	3,290.56	17,931.27	120%	(2,931.27)
7640 · Licenses/Fees/Misc. Taxes	0.00	0.00	0.00	13,817.32	0%	(13,817.32)
7700 · Telephone/ Telecommunications/ Internet	24,000.00	2,088.85	2,161.95	14,695.05	61%	9,304.95
<b>Total 5200 · Equipment</b>	<b>183,704.00</b>	<b>9,158.19</b>	<b>7,067.81</b>	<b>87,156.98</b>	<b>47%</b>	<b>96,547.02</b>
<b>Capital Maintenance &amp; Repair</b>						
7063 · Building Maintenance	7346.00	689.84	725.25	5,008.96	68%	2,337.04
7064 · Equipment Maintenance	14856.00	1238.03	1238.03	8,618.60	58%	6,237.40
7065 · Equipment Repair	25932.00	2066.78	2126.35	14,781.23	57%	11,150.77
<b>Total Capital Maintenance &amp; Repair</b>	<b>48134.00</b>	<b>3994.65</b>	<b>4089.63</b>	<b>28,408.79</b>	<b>59%</b>	<b>19,725.21</b>
<b>5300 · Media Licensing</b>						
7059 · Music Library	0.00	0.00	0.00	0.00	0%	0.00
<b>Total 5300 · Media Licensing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>
<b>Total 5000 · CAPITAL EXPENDITURES</b>	<b>600,000.00</b>	<b>44,883.34</b>	<b>46,726.47</b>	<b>333,014.28</b>	<b>56%</b>	<b>266,985.72</b>
	<b>0.00</b>	<b>105,116.66</b>	<b>(46,726.47)</b>	<b>(33,014.28)</b>		

Statement of Financial Position  
Community Television of Santa Cruz County  
As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	46.36
1070 Bank of America	172,264.12
1075 Checking - Santa Cruz County Bank	9,766.71
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	273,643.92
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,482,718.31
PayPal Bank	0.00
<b>Total for Bank Accounts</b>	<b>\$1,938,439.42</b>
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	39,422.10
1116 Grants Receivable	0.00
<b>Total for Accounts Receivable</b>	<b>\$39,422.10</b>
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	125.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	632.27
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	6,701.39
<b>Total for 1200 Prepaid Insurance</b>	<b>\$7,458.66</b>
1260 Prepaid Expenses	54,782.13
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
QuickBooks Tax Holding Account	654.22
Repayment	
Health Insurance	0.00
<b>Total for Repayment</b>	<b>\$0.00</b>
<b>Total for Other Current Assets</b>	<b>\$67,826.01</b>
<b>Total for Current Assets</b>	<b>\$2,045,687.53</b>

Statement of Financial Position  
Community Television of Santa Cruz County  
As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Fixed Assets</b>	
1600 Production Equipment	\$1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
<b>Total for 1600 Production Equipment</b>	<b>\$186,875.31</b>
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	\$125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
<b>Total for 1620 Office Furniture/Equipment</b>	<b>\$2,966.09</b>
1625 Leasehold Improvement	\$229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
<b>Total for 1625 Leasehold Improvement</b>	<b>\$53,274.56</b>
1670 Broadcasting Equipment	28,933.89
<b>Total for Fixed Assets</b>	<b>\$272,049.85</b>
<b>Total for Assets</b>	<b>\$2,317,737.38</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	28,300.82
<b>Total for Accounts Payable</b>	<b>\$28,300.82</b>
Credit Cards	
2120 American Express	3,273.18
<b>Total for Credit Cards</b>	<b>\$3,273.18</b>
Other Current Liabilities	
2110 Sales Tax Payable	0.71
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	12,659.13
2150 PPP Loan	0.00
24000 Payroll Liabilities	\$1,035.05
CA PIT / SDI	-13.86
CA SUI / ETT	-277.20
Federal Taxes (941/944)	-190.38
<b>Total for 24000 Payroll Liabilities</b>	<b>\$553.61</b>
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
<b>Total for Other Current Liabilities</b>	<b>\$13,213.45</b>
<b>Total for Current Liabilities</b>	<b>\$44,787.45</b>

**Statement of Financial Position**  
**Community Television of Santa Cruz County**  
As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	0.00
<b>Total for Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total for Liabilities</b>	<b>\$44,787.45</b>
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3905 Retained Earnings - Capital Reserves	1,689,619.77
3900 Retained Earnings	614,508.05
Net Income	-31,177.89
<b>Total for Equity</b>	<b>\$2,272,949.93</b>
<b>Total for Liabilities and Equity</b>	<b>\$2,317,737.38</b>

<b>EQUITY:</b>	
Capital Reserves	\$1,516,107.43
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$281,833.93
Other Assets	\$334,510.51
<b>TOTAL</b>	<b>\$2,272,949.93</b>

2//23/26

**Community Television of Santa Cruz County**  
**Executive Director's Report to the Board**  
Covering January, 2026

1. Administration

Revenue

The coworking center earned \$12,245 in January. We are 58 percent through the year, we have earned 57% of our projected revenue goal and spent 51% of our operating budget. Overall, we are 1% ahead of our budget.

The coworking center is 12% ahead of its projected goals.

Paid Services

*Government Meeting Services*

- o CTV covered 16 meetings January

1. Staff

*New Staff*

- o Victor's new government technicians were in training through January.
- o They are expected to be in the field on their own in February.

1. Facilities & Equipment

Facilities

- o Victor continues to work on a problem with one of the city's fiber lines. He is consulting Comcast
- o Equipment from the internet connectivity in the back office has been restored to the cubicles

Community Television of Santa Cruz County  
Budget FY 2025-2026

Community Television of Santa Cruz County	Approved Budget	Actuals YTD	Budget Amendments	Budget Amendments
Fiscal Year 2025 - 2026	FY2024/2025	FY 2024/2025	FY2025/2026	FY2025/2026
Version: Approved	Annual	Annual	Annual	Monthly
<b>4300 · OPERATING REVENUE</b>				
4101 · County BOS Meetings	14,093.00	15,428.75	23,143.00	1,928.58
4103 · City of Capitola Gov. Meetings	10,750.00	11,439.50	17,159.25	1429.94
4104 · SCMTD Meetings	3,432.00	2,341.00	3,511.50	292.63
4106 · City of Santa Cruz Gov. Mtg.	24,644.00	13,503.75	20,255.62	1687.97
4108 · SCCRTC Meetings	3,917.00	3,613.25	5,419.87	451.66
4109 · SCWD Meetings	7,822.00	4,173.00	6,259.50	521.63
4120 · Facility & Equipment Use	130,230.00	75,125.42	112,688.13	9390.68
4121 - SLVWD Meetings	9,226.00	8,872.75	13,309.12	1109.09
4122 - PVUSD	14,084.00	13,779.75	20,668.00	1722.33
4130 · Classes	0	0.00	0	0.00
4165 · Donations	675.00	0.00	0.00	0.00
4180 · Interest Earned	12917	7,032.68	10549.02	879.09
4185 · Misc. Income	45,000.00	33,494.32	50,241.48	4186.79
4190 · Gain/Loss on Sale of Assets	0	1,200.00	0	0.00
4196 - Unrealized Gain/(Loss)	0	0.00	0	0.00
4200 · Production Services	3,000.00	0.00	3,000.00	250.00
4250 - Closed Captioning	21,394.00	16,612.50	24,920.75	2076.73
4260 - Equipment Lease	9,450.00	3,929.92	4,410.00	367.50
<b>Operating Reserves</b>	<b>0.00</b>	<b>0.00</b>	<b>36,231.02</b>	<b>3019.25</b>
<b>Total 4300 · OPERATING REVENUE</b>	<b>310,634.00</b>	<b>210,546.59</b>	<b>351,766.26</b>	<b>29,313.86</b>
<b>TOTAL INCOME</b>	<b>310,634.00</b>	<b>210,546.59</b>	<b>351,766.26</b>	<b>29,313.86</b>
<b>6000 · OPERATING EXPENSES</b>				
6100 · Advertising	7,705.00	1,262.96	7,000.00	583.33
6300 · Bank Charges	3,267.00	2,289.91	3,434.86	286.24
6350 · Interest Expense	200	0.00	0	0.00
6600 · Dues & Subscriptions	1,172.00	942.55	942.99	78.58
7100 · Office Supplies	1400	550.57	200	16.67
7105 - Production Expenses	100	0.00	100	8.33
7200 · Postage/Freight	600	366.10	549	45.75
7205 · Printing	100	0	100	8.33
7401 · Facility Supplies	3,824.00	3,340.22	3,818.08	318.17
7640 · Licenses/Fees/Misc. Taxes	100	45.84	100	8.33
7700 · Telephone/Telecommunications/Internet	4,073.00	2,660.66	3,990.99	332.58
<b>Total 6000 - Operating Expenses</b>	<b>22,541.00</b>	<b>11,458.81</b>	<b>20,235.92</b>	<b>1,686.33</b>
<b>6800 · Contracted Services</b>				
<b>6900 · Contract Services-Audit Services</b>	<b>1,500.00</b>	<b>375.00</b>	<b>6,600.00</b>	<b>550.00</b>
7001 · Contract Services-Production Support	0	0.00	0	0.00
7007 · Contract Services-CMAP	0	0.00	0	0.00
<b>7010 · Contract Services-Consulting</b>	<b>958.98</b>	<b>0.00</b>	<b>4,460.00</b>	<b>371.67</b>
<b>7110 · Contract Services-Legal</b>	<b>3,500.00</b>	<b>725.00</b>	<b>4,500.00</b>	<b>375.00</b>
7910 - Contract Services-Equipment Technicians	1,000.00	0.00	1,000.00	83.33
7920 · Contract Services-Captioning	9,228.00	6,008.88	9,013.32	751.11
<b>Total 6800 · Contracted Services</b>	<b>16,186.98</b>	<b>7,108.88</b>	<b>25,573.32</b>	<b>2,131.11</b>

2//23/26

**Community Television of Santa Cruz County  
Executive Director's Report to the Board  
Covering January, 2026**

1. Administration

Revenue

The coworking center earned \$12,245 in January. We are 58 percent through the year, we have earned 57% of our projected revenue goal and spent 51% of our operating budget. Overall, we are 1% ahead of our budget.

The coworking center is 12% ahead of its projected goals.

Paid Services

*Government Meeting Services*

- o CTV covered 16 meetings January

1. Staff

*New Staff*

- o Victor's new government technicians were in training through January.
- o They are expected to be in the field on their own in February.

1. Facilities & Equipment

Facilities

- o Victor continues to work on a problem with one of the city's fiber lines. He is consulting Comcast
- o Equipment from the internet connectivity in the back office has been restored to the cubicles

- o The ADA is now requiring audio description of government meetings on television as well as captioning. We are working with our captioning equipment vendors for solutions. Cablecast, our current vendor, has a solution. We are exploring those options. Audio description is an expensive service. We will be speaking with the city and county about how to keep costs down.

Date: February 20, 2026

## FY25-26 Budget Amendment Notes

### Operating Budget:

Add \$17,000 Administration Support (part time 15 hours per week) for Victor/Olivia

Add \$5100 to Contract Services – Audit Services (gl a/c 6900) to cover 2 years compilations and tax return. We did not budget correctly for this line. Going forward annual costs for compilation and tax return are \$3,500.

Add \$4,460 to Contract Services – Consulting to cover costs already incurred and funds for further expenses.

Add \$1,000 to Contract Services – Legal.

Add Salary raises for Victor/Olivia. 80% on operating and 20% in capital.

To balance budget recommend we use prior year reserves. Amount requested is \$36,231.

### Capital Budget:

Move \$100,000 from Equipment – Grant Program (7060) to the following:

Equipment – Depreciated (7056). Plan to improve internet in the co-working center which will be a capital expense.

Building maintenance (7063) and equipment maintenance (7064) increased with 20% salary costs.

Community Television of Santa Cruz County  
Budget FY 2025-2026

Community Television of Santa Cruz County	Approved Budget	Actuals YTD	Budget Amendments	Budget Amendments
Fiscal Year 2025 - 2026	FY2024/2025	FY 2024/2025	FY2025/2026	FY2025/2026
Version: Approved	Annual	Annual	Annual	Monthly
<b>4300 · OPERATING REVENUE</b>				
4101 · County BOS Meetings	14,093.00	15,428.75	23,143.00	1,928.58
4103 · City of Capitola Gov. Meetings	10,750.00	11,439.50	17,159.25	1429.94
4104 · SCMTD Meetings	3,432.00	2,341.00	3,511.50	292.63
4106 · City of Santa Cruz Gov. Mtg.	24,644.00	13,503.75	20,255.62	1687.97
4108 · SCCRTC Meetings	3,917.00	3,613.25	5,419.87	451.66
4109 · SCWD Meetings	7,822.00	4,173.00	6,259.50	521.63
4120 · Facility & Equipment Use	130,230.00	75,125.42	112,688.13	9390.68
4121 - SLVWD Meetings	9,226.00	8,872.75	13,309.12	1109.09
4122 - PVUSD	14,084.00	13,779.75	20,668.00	1722.33
4130 · Classes	0	0.00	0	0.00
4165 · Donations	675.00	0.00	0.00	0.00
4180 · Interest Earned	12917	7,032.68	10549.02	879.09
4185 · Misc. Income	45,000.00	33,494.32	50,241.48	4186.79
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4196 - Unrealized Gain/(Loss)	0	0.00	0	0.00
4200 · Production Services	3,000.00	0.00	3,000.00	250.00
4250 - Closed Captioning	21,394.00	16,612.50	24,920.75	2076.73
4260 - Equipment Lease	9,450.00	3,929.92	4,410.00	367.50
<b>Operating Reserves</b>	<b>0.00</b>	<b>0.00</b>	<b>36,231.02</b>	<b>3019.25</b>
<b>Total 4300 · OPERATING REVENUE</b>	<b>310,634.00</b>	<b>210,546.59</b>	<b>351,766.26</b>	<b>29,313.86</b>
<b>TOTAL INCOME</b>	<b>310,634.00</b>	<b>210,546.59</b>	<b>351,766.26</b>	<b>29,313.86</b>
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6300 · Bank Charges	3,267.00	2,289.91	3,434.86	286.24
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7200 · Postage/Freight	600	366.10	549	45.75
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7401 · Facility Supplies	3,824.00	3,340.22	3,818.08	318.17
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<b>Total 6000 - Operating Expenses</b>	<b>22,541.00</b>	<b>11,458.81</b>	<b>20,235.92</b>	<b>1,686.33</b>
<b>6800 · Contracted Services</b>				
<b>6900 · Contract Services-Audit Services</b>	<b>1,500.00</b>	<b>375.00</b>	<b>6,600.00</b>	<b>550.00</b>
7001 · Contract Services-Production Support	0	0.00	0	0.00
7007 · Contract Services-CMAP	0	0.00	0	0.00
<b>7010 · Contract Services-Consulting</b>	<b>958.98</b>	<b>0.00</b>	<b>4,460.00</b>	<b>371.67</b>
<b>7110 · Contract Services-Legal</b>	<b>3,500.00</b>	<b>725.00</b>	<b>4,500.00</b>	<b>375.00</b>
7910 - Contract Services-Equipment Technicians	1,000.00	0.00	1,000.00	83.33
7920 · Contract Services-Captioning	9,228.00	6,008.88	9,013.32	751.11
<b>Total 6800 · Contracted Services</b>	<b>16,186.98</b>	<b>7,108.88</b>	<b>25,573.32</b>	<b>2,131.11</b>

Community Television of Santa Cruz County  
Budget FY 2025-2026

Community Television of Santa Cruz County	Approved Budget	Actuals YTD	Budget Amendments	Budget Amendments
Fiscal Year 2025 - 2026	FY2024/2025	FY 2024/2025	FY2025/2026	FY2025/2026
<b>7000 · Staff Development &amp; Fundraising</b>				
7405 · Training/conferences	1,000.00	500.00	500.00	41.67
7800 · Travel/Meals	500	389.24	500	41.67
8600 · Special Events Expense	500	358.29	500	41.67
<b>Total 7000 · Staff Development &amp; Fundraising</b>	<b>2,000.00</b>	<b>1,247.53</b>	<b>1,500.00</b>	<b>125.00</b>
<b>7500 · Operating Salaries &amp; Benefits</b>				
7525 · Salaries - Executive Director	94,524.00	7,573.94	94,524.00	7877.00
<b>7530 · Salaries - Coworking Coordinator</b>	<b>30,716.00</b>	<b>2,458.39</b>	<b>33,895.00</b>	<b>2824.58</b>
7535 · Salaries - Accountant	11,473.00	771.76	11,932.00	994.33
<b>7542 · Salaries - Media Services Coordinator</b>	<b>56,247.00</b>	<b>4,761.66</b>	<b>64,106.00</b>	<b>5342.17</b>
7585 · Salaries - Government Technicians	20,800.00	2,091.82	20,800.00	1733.33
7589 · Salaries - Extra Help Trainers, Technicians	583.02	275.69	583.02	48.59
<b>7590 · Salaries - Administration Support</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>1416.67</b>
<b>7621 · Payroll Taxes</b>	<b>26,676.00</b>	<b>1,945.37</b>	<b>30,543.00</b>	<b>2545.25</b>
<b>7635 · Workers Comp</b>	<b>2,304.00</b>	<b>170.75</b>	<b>2,596.00</b>	<b>216.33</b>
7630 · Health/Dental/Vision	21,583.00	1,806.67	23,478.00	1956.50
7632 · Severance/Vacation Payouts	5,000.00	0.00	5,000.00	416.67
<b>Total 7500 · Operating Salaries &amp; Benefits</b>	<b>269,906.02</b>	<b>21,856.05</b>	<b>304,457.02</b>	<b>25,371.42</b>
<b>TOTAL EXPENSES</b>	<b>310,634.00</b>	<b>41,671.27</b>	<b>351,766.26</b>	<b>29,313.86</b>
<b>NET INCOME/LOSS</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>

Note:

Amendments are highlighted in bold in budget amendments column

Victor/Olivia's increases prorated February - June

DIVCA Capital Budget Community Television of Santa Cruz County Fiscal Year 2025-2026 Version Approved	Approved Budget	Actuals YTD	Budget Amendments	Budget Amendments
	2024/25	FEB 2024/25	2025/26	2025/26
<b>4000 · CAPITAL REVENUE</b>	<b>Annual</b>	<b>Annual</b>	<b>Annual</b>	<b>Monthly</b>
4100 · County PEG Fees	600,000.00	300,000.00	600,000.00	50,000.00
<b>TOTAL INCOME</b>	<b>600,000.00</b>	<b>300,000.00</b>	<b>600,000.00</b>	<b>50,000.00</b>
<b>5000 · CAPITAL EXPENDITURES</b>				
<b>5100 · Facility</b>				
7400 · Facility Lease	337,818.00	238,968.25	342,948.00	28,579.00
6701 · Facility/Equip. Insurance	16,615.00	9,476.59	14,214.00	1,184.50
7058 · Leasehold Improvements/Capital	10,000.00	4,216.43	10,000.00	833.33
7300 · Facilities & Equipment Rental	1,000.00	0.00	1,000.00	83.33
<b>Total 5100 · Facility</b>	<b>365,433.00</b>	<b>252,661.27</b>	<b>368,162.00</b>	<b>30,680.17</b>
<b>5200 · Equipment</b>				
7215 · Copy Machine Lease	3,936.00	2,353.65	3,936.00	328.00
7051 · Equipment Repair	1,000.00	0.00	1,000.00	83.33
<b>7056 · Equipment - Depreciated</b>	<b>34,564.00</b>	<b>5,750.00</b>	<b>114,577.00</b>	<b>9,548.08</b>
7057 · Equipment - Non Depreciated	9,533.00	3,428.80	23,533.00	1,961.08
<b>7060 · Equipment Grant Program</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
7061 · Equipment Leases	0.00	0.00	0.00	0.00
7062 · Software as a Service	15,000.00	10,480.01	15,000.00	1,250.00
7700 · Telephone/Telecommunications/Internet	24,000.00	13,929.62	24,000.00	800
<b>Total 5200 · Equipment</b>	<b>188,033.00</b>	<b>35,942.08</b>	<b>182,046.00</b>	<b>13,970.50</b>
<b>Capital Maintenance &amp; Repair</b>				
7063 - Building Maintenance	<b>7,063.00</b>	5621.74	<b>7,834.00</b>	<b>652.83</b>
7064 - Equipment Maintenance	<b>13,202.00</b>	9477.56	<b>16,026.00</b>	<b>1,335.50</b>
7065 - Equipment Repair	<b>25,809.00</b>	16627.74	<b>25,932.00</b>	<b>2,161.00</b>
<b>Total Capital Maintenance &amp; Repair</b>	<b>46074.00</b>	<b>31727.04</b>	<b>49792.00</b>	<b>4149.33</b>
<b>5300 · Media Licensing</b>	0			
7059 · Music Library	0	330.00	0	0.00
<b>Total 5300 · Media Licensing</b>	<b>0.00</b>	<b>330.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total 5000 · CAPITAL EXPENDITURES</b>	<b>599,540.00</b>	<b>320,660.39</b>	<b>600,000.00</b>	<b>50,000.00</b>
<b>NET INCOME/LOSS</b>	<b>460.00</b>	<b>(20,660.39)</b>	<b>0.00</b>	<b>0.00</b>

Note:

Amendments are highlighted in bold in budget amendments column