



AGENDA

BOARD OF DIRECTORS
Finance Committee Meeting
February 19, 2026
4:00 P.M.
Zoom Video Conference

****PLEASE NOTE****: Due to concerns regarding the current COVID-19/Novel Coronavirus outbreak, this CTV Finance Committee meeting will be held virtually using the Zoom online platform. To participate, please download the zoom app and join the meeting at:

<https://us06web.zoom.us/j/2017133083>

1. Attendance

(Chair) Joe Hall, Tom Manheim, Guy Lasnier

2. Oral Communications

Any person may address the Committee during its Oral Communications period. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda, and must be within the jurisdiction of the Committee.

3. Consideration of Late Additions to the Agenda; additions and deletions to the Regular Agenda.

REGULAR AGENDA

4. Consider Approval of January 20, 202 Meeting Minutes *

5. Consider Approval of January 202 Financial Reports *

6. Update on Schwab Account

7. Approve Mid Year Budget Adjustments *

8. Financial Update

9. Adjournment.

Any person may address the Board Committee during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

*** Material Included in Packet**



325 Soquel Avenue
Santa Cruz, CA 95060

**BOARD OF DIRECTORS
Finance Committee Meeting
January 20, 2026**

**4:00 PM
Zoom Video Conference**

MINUTES

The public notice of the meeting provided the Zoom login information for the meeting if any public member wished to attend or comment. All meeting votes were taken verbally or on a roll call except for adjournment.

1. Attendance (All attendees participated virtually, and roll was taken verbally.)

Present: Joe Hall (Chair), Guy Lasnier, Tom Manheim

Absent: None

Staff: Mel Sweet, Becca King Reed (Absent)

2. Oral Communications

Any person may address the Committee during its Oral Communications period. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda and must be within the jurisdiction of the Committee.

There were no public comments.

3. Consideration of Late Additions to the Agenda; additions and deletions to the Regular Agenda.

There were no late additions or deletions to the Regular Agenda.

REGULAR AGENDA

4. Consider Approval of the Minutes of the November 20, 2025 Meeting

Joe Hall opened the discussion and asked if there were any corrections or comments on the minutes. There were no comments or corrections. It was then moved by Guy Lasnier and seconded by Tom Manheim that the minutes of the November 20, 2025, meeting be approved. The motion was approved on a voice vote of 3-0.

5. Consider Approval of the November 2025 Financial Report

Joe Hall opened the discussion and asked Mel Sweet if she could provide her comments on the November 2025 Financial Report.

Mel Sweet commented that Budget Item 7010-Contract Services was over the budgeted amount due to the funds expended to develop the new CTV website and the intergeneration of new technology to allow for the independent operation of the CTV. She thought this amount covered the major part of this work but there might be some additional expenses once the site is launched.

Tom Manheim then shared his spreadsheet which tracks revenues in Budget Item 4120-Facility and Equipment Use. The spreadsheet showed that revenue from the workspaces, as of the November 2025 and December 2025, was in excess of the revenue projected in the FY 2025-2026 budget.

There were no further questions and comments and it was then moved by Guy Lasnier and seconded by Tom Manheim that the Committee recommend to the Board approval of the November 2025 Financial Report. The motion passed on a roll call vote of 3-0.

6. Consider Approval of the December 2025 Financial Report

Joe Hall opened the discussion and asked Mel Sweet if she could provide her comments on the November 2025 Financial Report.

Mel Sweet stated she did not have any comments. Tom Manheim noted that in Budget Item 4100-County PEG Fees there was a payment of \$150,000. Guy Lasnier explained that this was one of the quarterly payments. Mel Sweet then commented that since the County PEG payment was now automated when she submits the Quarterly PEG invoice that payments generally come at the end of the month when the invoice is submitted. Tom Manheim had covered his report on the December revenue for Budget Item-4120 Facility and Equipment Use in his report under the November Financial Report.

There were no further questions and comments and it was then moved by Tom Manheim and seconded by Guy Lasnier that the Committee recommend to the Board approval of the December 2025 Financial Report. The motion passed on a roll call vote of 3-0.

7. Status of Reconciliation Process Report

Joe Hall opened the discussion and asked Mel Sweet if she could provide her update on the Reconciliation Process.

Mel Sweet then stated that the FY 2024 reconciliation process will be done by the end of January. She further stated that the reconciliation for the FY 2025 tax year would be done by the end of May as part of the preparation of the FY CTV 25 tax return.

Further commenting, Mel Sweet stated that after completion of the FY 2025 reconciliation process; this work would be handled by the CPA who prepares the CTV tax returns. She thought this would be a much smoother process and complete the reconciliations more quickly.

Tom Manheim and Guy Lanier discussed how to precede with the reconciliation reports in terms of providing these to the County of Santa Cruz. Guy Lanier mentioned that CTV was required to submit a quarterly report and that might be the time in which to submit the results of the reconciliation reports. Tom Manheim then reviewed the CTV/County contract and verified this information.

The Committee discussed this matter further and stated when the next quarterly report is done; Tom Manheim or Becca King Reed could contact the County and see if submitting this report as part of the quarterly report would be the best path forward or another option of reporting.

There was no further discussion and this item was closed.

8. Update on Schwab Account

Joe Hall opened the discussion of the item and asked Mel Sweet if she had any comments. She commented that Becca King Reed had all the information on the Schwab account. However Mel Sweet was able to report on the status of the bank certificates of deposit and stated that the income to date was approximately \$33,000.

There were no further questions or comments and the discussion was closed with a note that it would be continued on the agenda for the next meeting so Becca King Reed could provide information on the Schwab Accounts.

9. Approve Mid-Year Budget Adjustment

By unanimous consent this item was continued to the February 19, 2026 meeting due to the absence of the Executive Director Becca King Reed.

10. Financial Update

With the absence of the Executive Director Becca King Reed there were no specific items covered. However, Tom Manheim asked if there could be a report at the February 19, 2026 Finance Committee on the transition of CTV to an independent entity from Satellite

11. Adjournment

A motion was made by Tom Manheim to adjourn the meeting. The motion passed unanimously on a voice vote.

Community Television of Santa Cruz County
Capital Profit Loss Budget Performance
January
2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
4000 · CAPITAL REVENUE						
4100 · County PEG Fees	600,000.00	150,000.00	0.00	300,000.00	50%	300,000.00
TOTAL INCOME	600,000.00	150,000.00	0.00	300,000.00	50%	300,000.00
5000 · CAPITAL EXPENDITURES						
5100 · Facility						
7400 · Facility Lease	342,948.00	30,382.25	31,124.25	204,914.23	60%	138,033.77
6701 · Facility/Equip. Insurance	14,214.00	1,348.25	1,348.25	9,437.75	66%	4,776.25
7058 · Leasehold Improvements/ Capital	10,000.00	0.00	3,096.53	3,096.53	31%	6,903.47
7300 · Facilities & Equipment Rental	1,000.00	0.00	0.00	0.00	0%	1,000.00
Total 5100 · Facility	368,162.00	31,730.50	35,569.03	217,448.51	59%	150,713.49
5200 · Equipment						
7215 · Copy Machine Lease	3,936.00	316.49	316.49	2,214.49	56%	1,721.51
7051 · Equipment Repair	1,000.00	0.00	0.00	0.00	0%	1,000.00
7056 · Equipment - Depreciated	16,235.00	4,000.00	1,153.66	37,097.46	229%	(20,862.46)
7057 · Equipment - Non Depreciated	23,533.00	208.59	145.15	1,401.39	6%	22,131.61
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00	0%	100,000.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	15,000.00	2,544.26	3,290.56	17,931.27	120%	(2,931.27)
7640 · Licenses/Fees/Misc. Taxes	0.00	0.00	0.00	13,817.32	0%	(13,817.32)
7700 · Telephone/ Telecommunications/ Internet	24,000.00	2,088.85	2,161.95	14,695.05	61%	9,304.95
Total 5200 · Equipment	183,704.00	9,158.19	7,067.81	87,156.98	47%	96,547.02
Capital Maintenance & Repair						
7063 · Building Maintenance	7346.00	689.84	725.25	5,008.96	68%	2,337.04
7064 · Equipment Maintenance	14856.00	1238.03	1238.03	8,618.60	58%	6,237.40
7065 · Equipment Repair	25932.00	2066.78	2126.35	14,781.23	57%	11,150.77
Total Capital Maintenance & Repair	48134.00	3994.65	4089.63	28,408.79	59%	19,725.21
5300 · Media Licensing						
7059 · Music Library	0.00	0.00	0.00	0.00	0%	0.00
Total 5300 · Media Licensing	0.00	0.00	0.00	0.00	0%	0.00
Total 5000 · CAPITAL EXPENDITURES	600,000.00	44,883.34	46,726.47	333,014.28	56%	266,985.72
	0.00	105,116.66	(46,726.47)	(33,014.28)		

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
4300 · OPERATING REVENUE						
4101 · County BOS Meetings	23,143.00	2,499.00	2,465.00	18,680.50	81%	4,462.50
4103 · City of Capitola Gov. Meetings	17,159.25	2,465.75	1,105.75	12,638.75	74%	4,520.50
4104 · SCMTD Meetings	3,511.50	393.00	647.25	2,835.00	81%	676.50
4106 · City of Santa Cruz Gov. Mtg.	20,255.62	1,200.00	1,160.00	11,320.00	56%	8,935.62
4108 · SCCRTC Meetings	5,419.87	614.50	1,007.50	3,702.50	68%	1,717.37
4109 · SCWD Meetings	6,259.50	858.00	312.00	3,276.00	52%	2,983.50
4110 · Memberships	0.00	75.00	0.00	75.00	0%	(75.00)
4120 · Facility & Equipment Use	112,688.13	10,073.30	12,397.35	73,840.10	66%	38,848.03
4121 · SLVWD Meetings	13,309.12	0.00	0.00	1,919.50	14%	11,389.62
4122 · PVUSD	20,668.00	1,523.75	1,007.50	9,341.00	45%	11,327.00
4130 · Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 · Donations	0.00	0.00	0.00	0.00	0%	0.00
4180 · Interest Earned	10,549.02	676.65	641.42	5,133.85	49%	5,415.17
4185 · Misc. Income	50,241.48	0.00	2,928.18	16,848.71	34%	33,392.77
4190 · Gain/Loss on Sale of Assets	0.00	(94.93)	295.27	1,652.82	0%	(1,652.82)
4196 - Unrealized Gain/ (Loss)	0.00	0.00	0.00	0.00	0%	0.00
4200 · Production Services	3,000.00	0.00	0.00	280.00	9%	2,720.00
4250 - Closed Captioning	24,920.75	1,800.00	2,175.00	17,250.00	69%	7,670.75
4260 - Equipment Lease	4,410.00	367.49	367.49	2,363.09	54%	2,046.91
Total 4300 · OPERATING REVENUE	315,535.24	22,451.51	26,509.71	181,156.82	57%	134,378.42
TOTAL INCOME	315,535.24	22,451.51	26,509.71	181,156.82	57%	134,378.42
6000 · OPERATING EXPENSES						
6100 · Advertising	7,000.00	520.12	315.61	1,321.22	19%	5,678.78
6300 · Bank Charges	3,434.86	276.06	249.72	1,801.69	52%	1,633.17
6350 · Interest Expense	0.00	0.00	0.00	0.00	0%	0.00
6600 · Dues & Subscriptions	942.99	0.00	152.55	942.55	100%	0.44
7100 · Office Supplies	200.00	15.35	83.74	162.76	81%	37.24
7105 - Production Expenses	100.00	0.00	0.00	0.00	0%	100.00
7200 · Postage/Freight	549.00	71.20	78.00	567.18	103%	(18.18)
7205 · Printing	100.00	0.00	0.00	38.39	38%	61.61
7401 · Facility Supplies	3,818.08	292.43	109.41	2,158.21	57%	1,659.87
7640 · Licenses / Fees / Misc. Taxes	100.00	0.00	20.00	114.22	114%	(14.22)
7700 · Telephone/Telecommunications / Internet	3,990.99	486.02	502.05	3,268.17	82%	722.82
Total 6000 - Operating Expenses	20,235.92	1,661.18	1,511.08	10,374.39	51%	9,861.53
6800 · Contracted Services						
6900 · Contract Services-Audit Services	1,500.00	0.00	0.00	1,475.00	98%	25.00
7001 · Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 · Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 · Contract Services-Consulting	958.98	2,535.00	250.00	4,840.00	505%	(3,881.02)
7110 · Contract Services-Legal	3,500.00	722.50	0.00	722.50	21%	2,777.50
7910 - Contract Services-Equipment Technicians	1,000.00	0.00	0.00	0.00	0%	1,000.00
7920 · Contract Services-Captioning	9,013.32	1,418.41	342.76	6,726.14	75%	2,287.18
Total 6800 · Contracted Services	15,972.30	4,675.91	592.76	13,763.64	86%	2,208.66

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2026

	Approved Budget 2025-26	December 2025	January 2026	January Year to Date	% of Annual Budget	Amount Remaining
7000 · Staff Development & Fundraising						
7405 · Training / conferences	500.00	150.00	0.00	279.00	56%	221.00
7800 · Travel / Meals	500.00	0.00	0.00	0.00	0%	500.00
8600 · Special Events Expense	500.00	0.00	0.00	0.00	0%	500.00
Total 7000 · Staff Development & Fundraising	1,500.00	150.00	0.00	279.00	19%	1,221.00
7500 · Operating Salaries & Benefits						
7525 · Salaries - Executive Director	94,524.00	7,573.94	7,573.94	53,017.58	56%	41,506.42
7530 · Salaries - Coworking Community Coordinator	31,945.00	2,560.80	2,901.01	20,035.85	63%	11,909.15
7535 · Salaries - Accountant	11,932.00	782.56	931.48	6,107.50	51%	5,824.50
7542 · Salaries - Media Services Coordinator	59,426.00	4,952.13	4,952.13	34,474.44	58%	24,951.56
7585 · Salaries - Government Technicians	20,800.00	1,755.20	2,464.49	10,712.01	52%	10,087.99
7589 · Salaries - Extra Help Trainers, Technicians	583.02	293.00	0.00	3,163.15	543%	(2,580.13)
7621 · Payroll Taxes	27,743.00	1,690.85	2,209.36	12,923.70	47%	14,819.30
7635 · Workers Comp	2,396.00	246.58	246.58	1,917.06	80%	478.94
7630 · Health / Dental / Vision	23,478.00	1,570.53	1,568.73	12,552.21	53%	10,925.79
7632 · Severance / Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
Total 7500 · Operating Salaries & Benefits	277,827.02	21,425.59	22,847.72	154,903.50	56%	122,923.52
TOTAL EXPENSES	315,535.24	27,912.68	24,951.56	179,320.53	57%	136,214.71
NET INCOME/LOSS	0.00	(5,461.17)	1,558.15	1,836.29	1.0%	

Statement of Financial Position
Community Television of Santa Cruz County
As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1021 Petty Cash Fund	46.36
1070 Bank of America	172,264.12
1075 Checking - Santa Cruz County Bank	9,766.71
1080 Savings - Santa Cruz County Bank	0.00
1081 CDAR 1025929272	0.00
1082 CDAR 1025929809	0.00
1083 ICS Santa Cruz County Bank	273,643.92
1084 CDAR 1026064054	0.00
1085 CDAR 1026064062	0.00
1086 Schwab	1,482,718.31
PayPal Bank	0.00
Total for Bank Accounts	\$1,938,439.42
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	39,422.10
1116 Grants Receivable	0.00
Total for Accounts Receivable	\$39,422.10
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	125.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	632.27
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	6,701.39
Total for 1200 Prepaid Insurance	\$7,458.66
1260 Prepaid Expenses	54,782.13
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
QuickBooks Tax Holding Account	654.22
Repayment	
Health Insurance	0.00
Total for Repayment	\$0.00
Total for Other Current Assets	\$67,826.01
Total for Current Assets	\$2,045,687.53

Statement of Financial Position
Community Television of Santa Cruz County
As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Fixed Assets	
1600 Production Equipment	\$1,442,521.30
1700 Accum Depr-Production Equipment	-1,255,645.99
Total for 1600 Production Equipment	\$186,875.31
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	\$125,536.41
1720 Accum Depr-Furniture/Equipment	-122,570.32
Total for 1620 Office Furniture/Equipment	\$2,966.09
1625 Leasehold Improvement	\$229,793.23
1725 Accum Depr-Leasehold Improv.	-176,518.67
Total for 1625 Leasehold Improvement	\$53,274.56
1670 Broadcasting Equipment	28,933.89
Total for Fixed Assets	\$272,049.85
Total for Assets	\$2,317,737.38
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	28,300.82
Total for Accounts Payable	\$28,300.82
Credit Cards	
2120 American Express	3,273.18
Total for Credit Cards	\$3,273.18
Other Current Liabilities	
2110 Sales Tax Payable	0.71
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	12,659.13
2150 PPP Loan	0.00
24000 Payroll Liabilities	\$1,035.05
CA PIT / SDI	-13.86
CA SUI / ETT	-277.20
Federal Taxes (941/944)	-190.38
Total for 24000 Payroll Liabilities	\$553.61
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
Total for Other Current Liabilities	\$13,213.45
Total for Current Liabilities	\$44,787.45

Statement of Financial Position

Community Television of Santa Cruz County

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
2400 Business Equipment Loan 33736	0.00
2410 EIDL Loan	0.00
Total for Long-term Liabilities	\$0.00
Total for Liabilities	\$44,787.45
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3905 Retained Earnings - Capital Reserves	1,689,619.77
3900 Retained Earnings	614,508.05
Net Income	-31,177.89
Total for Equity	\$2,272,949.93
Total for Liabilities and Equity	\$2,317,737.38

EQUITY:

Capital Reserves	\$1,516,107.43
Capital Reserves - Youth Grant	\$140,498.06
Operating Reserves	\$281,833.93
Other Assets	\$334,510.51
TOTAL	\$2,272,949.93

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2024

Community Television of Santa Cruz County	Approved Budget	Actuals YTD	Approved Budget	Approved Budget
Fiscal Year 2025 - 2026	FY2024/2025	FY 2024/2025	FY2025/2026	FY2025/2026
Version: Approved	Annual	Annual	Draft	Monthly
4300 · OPERATING REVENUE				
4101 · County BOS Meetings	14,093.00	15,428.75	23,143.00	1,928.58
4103 · City of Capitola Gov. Meetings	10,750.00	11,439.50	17,159.25	1429.94
4104 · SCMTD Meetings	3,432.00	2,341.00	3,511.50	292.63
4106 · City of Santa Cruz Gov. Mtg.	24,644.00	13,503.75	20,255.62	1687.97
4108 · SCCRTC Meetings	3,917.00	3,613.25	5,419.87	451.66
4109 · SCWD Meetings	7,822.00	4,173.00	6,259.50	521.63
4120 · Facility & Equipment Use	130,230.00	75,125.42	112,688.13	9390.68
4121 · SLVWD Meetings	9,226.00	8,872.75	13,309.12	1109.09
4122 · PVUSD	14,084.00	13,779.75	20,668.00	1722.33
4130 · Classes	0	0.00	0	0.00
4165 · Donations	675.00	0.00	0.00	0.00
4180 · Interest Earned	12917	7,032.68	10549.02	879.09
4185 · Misc. Income	45,000.00	33,494.32	50,241.48	4186.79
4190 · Gain/Loss on Sale of Assets	0	1,200.00	0	0.00
4196 · Unrealized Gain/(Loss)	0	0.00	0	0.00
4200 · Production Services	3,000.00	0.00	3,000.00	250.00
4250 · Closed Captioning	21,394.00	16,612.50	24,920.75	2076.73
4260 · Equipment Lease	9,450.00	3,929.92	4,410.00	367.50
Operating Reserves	0.00	0.00	25,100.00	2091.67
Total 4300 · OPERATING REVENUE	310,634.00	210,546.59	340,635.24	28,386.27
TOTAL INCOME	310,634.00	210,546.59	340,635.24	28,386.27
6000 · OPERATING EXPENSES				
6100 · Advertising	7,705.00	1,262.96	7,000.00	583.33
6300 · Bank Charges	3,267.00	2,289.91	3,434.86	286.24
6350 · Interest Expense	200	0.00	0	0.00
6600 · Dues & Subscriptions	1,172.00	942.55	942.99	78.58
7100 · Office Supplies	1400	550.57	200	16.67
7105 · Production Expenses	100	0.00	100	8.33
7200 · Postage/Freight	600	366.10	549	45.75
7205 · Printing	100	0	100	8.33
7401 · Facility Supplies	3,824.00	3,340.22	3,818.08	318.17
7640 · Licenses/Fees/Misc. Taxes	100	45.84	100	8.33
7700 · Telephone/Telecommunications/Internet	4,073.00	2,660.66	3,990.99	332.58
Total 6000 · Operating Expenses	22,541.00	11,458.81	20,235.92	1,686.33
6800 · Contracted Services				
6900 · Contract Services-Audit Services	1,500.00	375.00	6,600.00	550.00
7001 · Contract Services-Production Support	0	0.00	0	0.00
7007 · Contract Services-CMAP	0	0.00	0	0.00
7010 · Contract Services-Consulting	958.98	0.00	958.98	79.92
7110 · Contract Services-Legal	3,500.00	725.00	3,500.00	291.67
7910 · Contract Services-Equipment Technicians	1,000.00	0.00	1,000.00	83.33
7920 · Contract Services-Captioning	9,228.00	6,008.88	9,013.32	751.11
Total 6800 · Contracted Services	16,186.98	7,108.88	21,072.30	1,756.03

Community Television of Santa Cruz County
Operating Profit Loss Budget Performance
January
2024

Community Television of Santa Cruz County	Approved Budget	Actuals YTD	Approved Budget	Approved Budget
Fiscal Year 2025 - 2026	FY2024/2025	FY 2024/2025	FY2025/2026	FY2025/2026
7000 · Staff Development & Fundraising				
7405 · Training/conferences	1,000.00	500.00	500.00	41.67
7800 · Travel/Meals	500	389.24	500	41.67
8600 · Special Events Expense	500	358.29	500	41.67
Total 7000 · Staff Development & Fundraising	2,000.00	1,247.53	1,500.00	125.00
7500 · Operating Salaries & Benefits				
7525 · Salaries - Executive Director	94,524.00	7,573.94	94,524.00	7877.00
7530 · Salaries - Coworking Coordinator	30,716.00	2,458.39	31,945.00	2662.08
7535 · Salaries - Accountant	11,473.00	771.76	11,932.00	994.33
7542 · Salaries - Media Services Coordinator	56,247.00	4,761.66	59,426.00	4952.17
7585 · Salaries - Government Technicians	20,800.00	2,091.82	20,800.00	1733.33
7589 · Salaries - Extra Help Trainers, Technicians	583.02	275.69	583.02	48.59
7590 · Salaries - Administration Support	0.00	0.00	17,000.00	1416.67
7621 · Payroll Taxes	26,676.00	1,945.37	30,543.00	2545.25
7635 · Workers Comp	2,304.00	170.75	2,596.00	216.33
7630 · Health/Dental/Vision	21,583.00	1,806.67	23,478.00	1956.50
7632 · Severance/Vacation Payouts	5,000.00	0.00	5,000.00	416.67
Total 7500 · Operating Salaries & Benefits	269,906.02	21,856.05	297,827.02	24,818.92
TOTAL EXPENSES	310,634.00	41,671.27	340,635.24	28,386.27
NET INCOME/LOSS	0.00		0.00	0.00

DIVCA Capital Budget
Community Television of Santa Cruz County
Fiscal Year 2025-2026

Version Approved

	Approved Budget	Actuals YTD	Approved Budget	Approved Budget
	2024/25	FEB 2024/25	2025/26	2025/26
4000 · CAPITAL REVENUE	Annual	Annual	Annual	Monthly
4100 · County PEG Fees	600,000.00	300,000.00	600,000.00	50,000.00
				0.00
TOTAL INCOME	600,000.00	300,000.00	600,000.00	50,000.00
5000 · CAPITAL EXPENDITURES				
5100 · Facility				
7400 · Facility Lease	337,818.00	238,968.25	342,948.00	28,579.00
6701 · Facility/Equip. Insurance	16,615.00	9,476.59	14,214.00	1,184.50
7058 · Leasehold Improvements/Capital	10,000.00	4,216.43	10,000.00	833.33
7300 · Facilities & Equipment Rental	1,000.00	0.00	1,000.00	83.33
Total 5100 · Facility	365,433.00	252,661.27	368,162.00	30,680.17
5200 · Equipment				
7215 · Copy Machine Lease	3,936.00	2,353.65	3,936.00	328.00
7051 · Equipment Repair	1,000.00	0.00	1,000.00	83.33
7056 · Equipment - Depreciated	34,564.00	5,750.00	116,235.00	9,686.25
7057 · Equipment - Non Depreciated	9,533.00	3,428.80	23,533.00	1,961.08
7060 · Equipment Grant Program	100,000.00	0.00	0.00	0.00
7061 · Equipment Leases	0.00	0.00	0.00	0.00
7062 · Software as a Service	15,000.00	10,480.01	15,000.00	1,250.00
7700 · Telephone/Telecommunications/Internet	24,000.00	13,929.62	24,000.00	800
Total 5200 · Equipment	188,033.00	35,942.08	183,704.00	14,108.67
Capital Maintenance & Repair				
7063 - Building Maintenance	7,063.00	5621.74	7,346.00	612.17
7064 - Equipment Maintenance	13,202.00	9477.56	14,856.00	1,238.00
7065 - Equipment Repair	25,809.00	16627.74	25,932.00	2,161.00
Total Capital Maintenance & Repair	46074.00	31727.04	48134.00	4011.17
5300 · Media Licensing	0			
7059 · Music Library	0	330.00	0	0.00
Total 5300 · Media Licensing	0.00	330.00	0.00	0.00
Total 5000 · CAPITAL EXPENDITURES	599,540.00	320,660.39	600,000.00	50,000.00
NET INCOME/LOSS	460.00	(20,660.39)	0.00	0.00